

Canonsburg Borough Fee Schedule

as of April 19, 2023
resolution

Description	Amount
Amusement Licenses (Annual Fee)	
Music box or jukebox/internet music	\$75
Bowling machine	\$150
Video cartoon type game	\$150
Arcade devices	\$150
Mega touch	\$150
Pool table/Dart Board	\$150
Casino game machines	\$500
Cell Towers	
Cell Tower	\$100 per unit/per tower/per year
Franchise Fee	
Cable TV	Fee imposed shall be 5%
Trash Collection	Fee imposed shall be 5%
Real Estate Transfer	
Municipal Lien Letter	\$35
Dye Test	\$75
Zoning Certification	\$75
Occupancy Inspection	Residential - \$75 Commercial - \$100
Failure to Show/Reschedule within 24 hrs	\$25.00 per incident
**Refinance: A municipal lien letter and dye test is required	
**New Construction: A municipal lien letter and zoning certification is required	

Parking Fees	
Meter	.25 per .15 minutes
Kiosk	.25 per 1/2 Hour
Permits	\$35/month or \$350/year
Permit Fees	
Demolition Permit	
Commercial	\$500
Residential	\$250
Dumpster/Recycling Bins	
Dumpster	\$30/month
Bagster	\$30/month
<i>*If bagster not picked up within 5 days after permit ends, then a fine will be issued*</i>	\$200
Replacement Recycling Bin	\$15
New Home Recycling Bin	No Charge
Grading Permit	
Regular (5,000 cubic yards or less)	\$100
Engineered (over 5,000 yards)	\$250
Road Openings	
Street Opening and Excavation	\$1.00/SF; \$500.00 minimum
Curb Cut/Driveway Reconstruction	\$1.00/LF of curb; \$1.00/SF of driveway \$250.00 minimum
Sidewalk Construction and Repair	\$1.00/SF of sidewalk \$100.00 minimum

Public Right-of-Way Disturbance	\$100.00 Flat Fee Required
Sanitary Sewer Tap Fee	
Cbg-Houston Joint Authority Fee	\$2178 made payable to CHJSA
Canonsburg Borough Fee	\$1200 made payable to the Borough
Solicitation/Vending Permits	
Door to Door Solicitation	\$25 per person per day
Vending Permit	\$50 per day or \$1500 per month
Sidewalk Vending Permit	\$50 per day or \$1500 per month
Permanent/Temporary Permits	
Permanent	\$2 per square foot
Temporary	Display - \$25 Sign - \$25
<i>Amount of temporary permit fee to be refunded after removal of signs, within 12 days after event. If signs are not removed, the payment is non-refundable</i>	
Vacant Property Registration	
Commercial	Initial Fee is waived \$200 each year the property remains vacant
Residential	Initial Fee is waived \$100 each year the property remains vacant
**** <u>All</u> properties must be registered with the borough within 90 days of vacancy. If registration is not completed, then a fine will be issued.****	
Tax Collector Fees	
Non sufficient funds check fee	\$30
Tax Certifications	\$10

Zoning Permits	
Commercial	\$200
Residential	\$100
<i>Includes: New home, construction, decks, fences, additions, pools, retaining walls, driveways and signs</i>	
Zoning Hearing Board	
Residential/Commercial	\$600 plus any cost incurred over that
Fire Inspections (Annual Fee)	
Commercial Businesses:	
Under 1,000 sq. feet	\$50
Under 2,499 sq. feet	\$75
Under 4,999 sq. feet	\$100
Under 5,999 sq. feet	\$125
Under 6,999 sq. feet	\$150
Under 7,999 sq. feet	\$175
Under 8,999 sq. feet	\$200
Under 9,999 sq. feet	\$225
Over 10,000 sq. feet	\$300
Residential Use Buildings:	
3-6 Units	\$50
7-12 Units	\$150
13-25 Units	\$200
26-40 Units	\$250
41+	\$500
<i>Failure to Show/Reschedule within 24 hrs</i>	\$25 per incident
Re-Inspections:	
First Re-Inspection	No Charge

Second Re-Inspection	\$50
Third Re-Inspection	\$100
Fire/Code Report Fee	\$50
Fire/Code Research Fee	\$50
Commercial Fire Detection Acceptance Test (one time fee for new businesses)	\$40
Burn Permit - Commercial	\$50/day
Burn Permit - Residential	\$25/day
<i>Commercial Occupancy Inspection Fees</i>	
Initial Occupancy Fee	\$100 per unit
New Tenant	\$100 per unit
<i>Re-Inspections:</i>	
First Re-inspection	No Charge
Second Re-inspection	\$50
Third Re-Inspection	\$100
<i>Failure to Show/Reschedule within 24 hrs</i>	\$25 per incident
<i>Municipal Consulting Services</i>	
<i>Building Permits</i>	
<i>Residential:</i>	
New Construction	\$0.30 per square foot of GFA
Additions	\$0.30 per square foot of GFA
Repairs and Alterations	\$8 per \$1,000 of construction costs

Manufacture Dwellings	\$0.20 per square foot of GFA
Decks, Porch Roofs	\$75
Swimming Pools	Above Ground: \$75 In-Ground: \$150
Minimum Fee	\$75
Non-Residential:	
New Construction	\$0.40 per square foot of GFA
Additions	\$0.40 per square foot of GFA
Repairs and Alterations	\$12 per \$1,000 of construction costs
Signs	\$2 per square foot of sign area
Minimum fee	\$75
(*GFA = Gross Floor Area*)	
Plan Reviews	
Residential:	
One and Two Family Dwelling/Addition	\$75.00 per New Family Dwelling
Multi-Family (per unit)	\$60.00
Minimum Fee	\$60.00
Non-Residential:	
New Construction, Additions and Extensions:	
2,000 sq. ft. and under	\$200.00 minimum fee
2,001 - 5,000	\$400
5,001 - 10,000	\$675
10,001 - 20,000	\$1,100
20,001 - 30,000	\$1,675
30,001 - 40,000	\$2,100
40,001 - 50,000	\$2,175

50,001 - 75,000	\$3,100
75,001 - 100,000	\$3,175
100,000 sq. ft. and above	\$20 per every 1,000 sq. ft.
Alterations, Repairs and Change in Occupancy:	
2,000 sq. ft. and under	\$200.00 minimum fee
2,001 - 5,000	\$350
5,001 - 10,000	\$550
10,001 - 20,000	\$900
20,001 - 30,000	\$1,100
30,001 - 40,000	\$1,250
40,001 - 50,000	\$1,350
50,001 - 75,000	\$1,500
75,001 - 100,000	\$2,100
100,000 sq. ft. and above	\$15 per every 1,000 sq. ft.
Occupancy Permits	
Residential	\$75
Non-Residential	\$100
Electrical Inspections	
** Please see EXHIBIT "A" for Electrical Permit Fees **	
Subdivision and Land Development	
Application and Escrow Fees	
A. Revisions to Previously Recorded Plans	
Application Filing Fee	\$150
Review Escrow Deposit	\$400
B. Minor Subdivision (1-3 lots on an existing public street where no new public	
(Combined Preliminary: Final and Approved)	

Application Filing Fee	\$300
Review Escrow Deposit	\$600
<i>C. Major Subdivision (4+ lots with any plan proposing new public improvement)</i>	
Preliminary Approval	\$150
Application Filing Fee	\$2,000
Review Escrow Deposit	
<i>Final Approval</i>	
Application Filing Fee	\$150
Review Escrow Deposit	\$2,500
Inspection Escrow Deposit	3% of the estimated cost of construction of the public improvements in the plan
<i>D. Land Development (2+ residential or non-residential buildings proposed on one lot; one non-residential building proposed on one lot; any improvements to an existing non-residential building involving an increase in the lot coverage by the principal structure(s) or paved areas)</i>	
<i>Application Filing Fee</i>	
Application filed together with an application for conditional use	\$300
All Other Applications	\$150
<i>Review Escrow Deposit</i>	
Application for Buildings	\$3,000
Application for structures other than buildings (communication towers, billboards, etc)	\$1,400
<i>Inspection Escrow Deposit</i>	

3% of the estimated cost of construction of the public improvements in the plan

E. Site Plan

Application Fee

\$400

**** All Escrow Fees **MUST** be Paid at the Time of Application ****

Legal, Consulting, Engineering, Inspection and Clerical Services

Engineering Services

For preliminary reviews, final reviews, approval of construction drawings, site visits, final inspection and approval of improvements as constructed and other work requested by the Borough, the fee shall be billed monthly at the following rate

Principal

\$152

Director of Engineering and Design

\$150

Senior Project Manager/ Electrical Engineer

\$140

Senior Project Engineer

\$140

Senior Designer

\$131

Registered Surveyor

\$133

GIS Analyst

\$121

Engineer II/Designer II

\$121

Finance Specialist/Senior CAD Operator

\$105

Engineer I/Designer I

\$103

Surveyor

\$100

CAD Operator

\$97

Field Technician

\$83

Senior Resident Observer	\$83
Survey Assistant	\$75
Resident Observer	\$75
Project Assistant	\$75
Computer Operator	\$56
Expenses	Billed at cost
ATTACHED: EXHIBIT "A" - Electrical Permit Fees as per Municipal Consulting Services (Page 4)	
Miscellaneous Fees	
Copies of preprinted ordinances & other material	\$0.25 per single sided page
Photocopying	\$0.25 per single sided page
Duplication of public electronic/tape records	Actual cost to the Borough for duplication of public record
Postage	Actual cost to the Borough for mailing the public record
Reportable vehicle crash reports	\$15 per report
Checks returned for non-sufficient funds	\$30
Inter-Municipal Liquor License Transfer	\$500 + any cost incurred over
Parks and Recreation	
Pavilions	
Main Pavilion	
Rental Fee	\$150
Additional Deposit	\$75 (Refundable after satisfactory inspection of facility and event)

Yoney Pavilion

Rental Fee

\$150

Additional Deposit

\$75 (Refundable after satisfactory inspection of facility and event)

VFW 191 Pavilion

Rental Fee

\$100

Additional Deposit

\$75 (Refundable after satisfactory inspection of facility and event)

Swimming Pool

Pool Pass Pricing

Adult

\$90

Child (Age 4 to 13)

\$80

Senior (Age 65+)

\$80

Family of Three

\$195

Family of Four

\$230

Family of Five

\$260

Family of Six

\$295

Family of Seven

\$325

Family of Eight

\$355

Private Party Reservations

Fees

Deposit

\$50

Partial Pool Rental

\$325

Full Pool Rental

\$425

