

Canonsburg Borough Council Meeting
Monday, April 11, 2016
7:00 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 7:00 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Paul Sharkady-Present
Mr. John Severine-Present
Mrs. Tina Bails - Present
Mr. Joe McGarry - Vice President-Present
Mrs. Fran Coleman - Present
Mr. Harold Bowman - Present
Mr. Richard Bell –President- Present

Others Present: Solicitor Mr. Patrick Derrico, Assistant Canonsburg Borough Manager Ms. Denise Lesnock, Mayor David Rhome, Chief of Police Mr. Alex Coghill, Public Works/Fire Chief Mr. Tom Lawrence and John Mowry KLH Engineer.

GUESTS:

No Guests

PUBLIC COMMENTS:

None

PRESIDENT’S COMMENTS:

Mr. Bell welcomed and thanked Ms. Lesnock stating she is doing a wonderful job. Mr. Bell also thanked Mr. Lawrence and the Public Works Department for an excellent job stamping the sidewalks. Mr. Bell stated a lot of money is being saved by Public Works completing the work. Mr. Bell also welcomed Mr. Mowry with KLH Engineering.

MAYOR’S REPORT:

1. Police Department monthly report provided to Council for review.
2. Parking Enforcement Monthly report provided to Council.
3. Mayor Rhome stated there are Voting Items for Handicapped Parking.
4. Mayor Rhome discussed an issue in the cul-de-sac in Apple Hill. There is a group of 15 to 16 year olds playing basketball with a portable basketball court. Residents have made complaints, via email regarding foul language, damage to property and the safety concern as the court is in the roadway. Discussion held that the court can be taken down each evening. Mr. Severine stated that if one street is permitted to have a basketball court then the Borough would have to permit other streets as well. Mr. Derrico stated that each instance should be reviewed individually with Council and the Police Department. Mr. Derrico stated that since this is a cul-de-sac with no road through and the basketball court being portable and able to be taken down daily, it is different. Mr. Bell stated it could be removed at night and if problems continue then it will be terminated. Mayor Rhome stated he and the Chief of Police can address the language and the possibility of property damage. Discussion held regarding a playground that was suppose to be built 7 years ago, there are now houses in that area. The Borough

had looked into this issue, money was last received in 2006 for work that was completed. Mr. Bell stated he would be interested in looking at the piece of property.

5. Mayor Rhome discussed an area polluted with garbage behind Hamburger road (Cavasina). Mr. Bell asked that a letter be sent to the merchants asking for their help to assist the Borough with cleaning and managing the area. Mr. Derrico and Ms. Lesnock to draft a letter.

6. May 5, 2016 at 7:00 pm there will be a National Day of Prayer Gathering at the Borough Building. This event is held in conjunction with Community Moving Forward and the Canonsburg and Houston Ministerial Association, with an invitation extended to all the churches in Canonsburg and Houston to pray for Council, municipal employees, police, Fire, EMS, citizens and youth leaders. The area will be blocked off.

Engineer's Report:

Mr. Mowry reported on the following:

1. The Engineer's written report was circulated to Council for review.
2. Improvement Projects: On March 29, 2016 the roads were reviewed with a punch list developed. KLH is recommending holding the retainage in the value 1.5 times the value of the work that needs to be completed. The value of the punch list items is \$103,000.00 plus liquidated damages. This equates to \$163,410.00 held until the deficiencies are completed. Mr. Mowry stated he has communicated with Russell with completing the deficiencies. Mr. Mowry stated they will inspect the completed deficiencies before the release of any monies. Mr. Mowry stated they did recommend payment of \$727,029.70 for completed work.
3. Bridge Inspection on Adams Avenue- KLH is coordinating the inspection with Pen Dot.
4. MS4 Program- KLH is seeking the files from the previous engineer.
5. Flood Protection Projects: projects are in various stages of completion.

Water Alley- all previous bids were rejected.

Chartier's Over Growth Removal-\$26,000.00 worth of work was completed. The grant is for \$56,000.00. KLH will continue to work on this project.

McBurney- some of the work has been completed, the grant money does not expire until July of 2017. The plans and specs are completed.

Park Road-on hold due to budget constraints.

Mr. McGarry inquired about the walking pathway near the stadium and when it will be repaired. This is Borough property. Mr. Mowry to review.

Solicitor's Report:

No Report

Committee Reports

1. Administration and Finance:

Mrs. Coleman reported that she and Ms. Lesnock reviewed all bills and invoices and they were ready for approval.

Mrs. Coleman made a motion to pay the bills. Seconded by Mr. McGarry.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-No

Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

2. Code: Mr. Severine discussed a car behind a home on North Jefferson Street. Ms. Lesnock stated that Code is aware, however, will investigate when the exact address is provided. The address is 325 North Jefferson Avenue.

Mr. Severine mentioned rocks being utilized as fill for Park Road. Mr. Wilkovich donated the rocks from his garage Mr. Lawrence stated it is taking shape and looking like a road again. Mr. Severine said some of the stone is being placed near drains and pipes, this is in lieu of millings. Mr. Bell thanked Mr. Severine and Mr. Lawrence for their efforts and thanked Mr. Wilkovich for the rocks.

3. Public Works and Public Safety: No Report.

4. Facilities, Energy and Technology: No report.

5. Parks and Recreation: Mrs. Bails stated she is hopeful to have a ribbon cutting ceremony for the road with acknowledgement to Mr. Wilkovich, Stewart Construction and Strnisha Construction. Mrs. Bails thanked all three and stated with their help this is not a cost to the Borough.

Mrs. Bails stated she would like to discuss a personnel issue during the Executive Session.

Mrs. Bails also reported that the Park Committee is moving forward with the Wednesday night Farmer's Market and Craft Night, this will be in conjunction with the concerts.

Mrs. Bails reported that grants for the basketball court and walking trails will be investigated.

Mr. Severine stated the duck at the pool will be painted. He also mentioned an electrical problem that was identified should be repaired for under \$5,000, estimates are being obtained. Mr. Severine stated he obtained grant books to search for grants for the basketball court and other areas.

6. Redevelopment: Mr. Severine stated that Senate Engineering will be the engineers for Kerry Fox. A gate at Apple Hill was disused in particular the safety hazard. Mrs. Bails stated it was an unsafe fire hazard which blocks the road. Mr. Coghill stated he was meeting with Cecil Township and it is a work in progress.

7. Sewer Authority/Water/Sewage: Mr. Sharkady attended the CHJSA meeting. He stated the meeting was twenty minutes long. Mr. Sharkady reported the bids for Phase 1 were out and to be opened on May 16, 2016 and approved on the May 26, 2016 Regular meeting. The new Tap fee went into effect on April 1, 2016 which is \$2178.00. The bills were lumped together at a cost of \$239,888.00 and did not specify what each individual bill was. Mr. Sharkady stated there was an Executive Session before and after the meeting

UNFINISHED BUSINESS:

1. Flood Control Grants Update- Mr. Mowry discussed in his report

2. Water issue on 100 block of West Pike Street (Estimated \$55,000.00) Need to wait until the Capitol Projects Fund is replenished. Ms. Lesnock reported there should be money mid summer. Mr. Mowry needs to assess the issue.

3. Light Shields at Falconi Fields- The representative from Youth Baseball said the light shields were not ordered and he also stated he thought the issue was over. Ms. Lesnock stated she does have a prior email indicating they will order the light shields. Ms. Lesnock will continue to work on this.

7. Lease Space-suggestion to have realtor services lease the area.

Voting Items:

1. Motion to approve the meeting Minutes of March 14, 2016.

Motion by Mr. Severine to approve the meeting Minutes of March 14, 2016. Seconded by Mrs. Bails. All in favor. Motion Carried.

2. Motion to approve a \$5,000 Visa credit card line with Washington Financial Bank.

Motion by Mr. McGarry to approve a \$5,000 credit card line with Washington Financial Bank.

Seconded by Mrs. Bails.

Roll Call:

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

7 Yes, 0 No. Motion Carried

3. Motion to approve Building Inspection Underwriters of Pa, Inc. as our Zoning Officials.

Motion by Mrs. Coleman to approve Building Inspection Underwriters of Pa, Inc. as our Zoning officials. Seconded by Mr. Bowman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carried.

4. Motion to continue with Waste Management for the years 2017 and 2018.

Motion by Mr. McGarry to continue with Waste Management for the years 2017 and 2018. Seconded by Mrs. Coleman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

5. Motion to approve handicapped parking space permit at 613 Duquesne Avenue.

Motion by Mrs. Bails to approve handicapped parking space permit at 613 Duquesne Avenue.

Seconded by Mr. McGarry.

Roll Call:

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carried.

6. Motion to approve handicapped parking space permit at 511 Giffin Avenue.

Motion by Mrs. Bails to approve handicapped parking space permit at 511 Giffin Avenue. Seconded by Mr. McGarry.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carried.

7. Motion to approve the Tatano/Pape subdivision as per the Planning Commission recommendation (enclosure B) and per the Engineer's recommendations.

Motion by Mr. Bowman to approve the Tatano/Pape subdivision as per the Planning Commission recommendation (enclosure B) and per the Engineer's recommendations. Seconded by Mrs. Coleman. All in favor. Motion Carried.

8. Motion to approve to construct a garage at 309 Munnell Street as per the Planning Commission recommendation (enclosure B) .

Motion by Mr. Severine to approve to construct a garage at 309 Munnell Street as per the Planning Commission recommendation (enclosure B). Seconded by Mr. McGarry.

All in favor. Motion Carried.

9. Motion to approve new 3 year lease to own agreement of (2) 2016 Ford Interceptor Utility Vehicles for police use.

Motion by Mr. McGarry to approve new 3 year lease to own agreement of (2) Ford Interceptor Utility Vehicles for police use. Seconded by Mr. Bowman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkdy-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carried

Mrs. Bails inquired about the need for 2 vehicles as she is new and this has not been discussed this year. Mr. Coghill stated this was an subject during budget talks. He stated the Borough skipped a year purchasing a new vehicle, which makes the maintenance costs increase. Last year the vehicle maintenance budget was close to fifty percent over budget. Mr. Coghill said vehicles break down for a number of reasons such as different types of drivers, the styles of drivers and the vehicle is used seven days a week on the road. This year, under vehicle maintenance budget, \$5,000 has been spent on a \$7,000 budget and two transmissions are due soon. Mr. Coghill said he researched financing two vehicles. Mr. Coghill said this was negotiated extensively in budget talks. Mr. Coghill said he waited until March until tax money was in and Ms. Lesnock stated they were solvent to order the cars. Mr. Coghill said he thinks he can get by without a new vehicle next year then go back to purchasing one car per year in 2018. Mr. Coghill said their commitments have expanded with three cars, such as SRO and

Weights and Measures. Mr. Coghill said they will own the cars after three years. Mr. Sharkady inquired about why an Interceptor is needed. Mr. Coghill stated it is a comfortable vehicle for the officers, has four wheel drive and there is no great savings choosing another type of vehicle. Mr. Severine asked if it will hurt assessments at the end of the year. Ms. Lesnock said they will break even.

NEW BUSINESS:

To be discussed in Executive Session.

RESOLUTIONS AND ORDINANCES:

None

EXECUTIVE SESSION:

Held at 7:45-8:23

ADJOURNMENT:

Motion by Mr. McGarry to adjourn at 8:24. Seconded by Mrs. Bails.
Meeting adjourned at 8:24

Enclosures:

1. Zoning Hearing Board minutes of April 5, 2016.
2. Planning Commission minutes of April 7, 2016.
3. Fire Inspection Report for March 2016.

Submitted by: Michelle LoBello