

Canonsburg Borough Council Meeting

Monday, May 9, 2016

7:00 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 7:00 pm.

Moment of Silence called by Mr. Bell

Pledge of Allegiance

Roll Call:

Mr. Paul Sharkady-Present

Mr. John Severine-Present

Mrs. Tina Bails - Present

Mr. Joe McGarry - Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell –President- Present

Others Present: Solicitor Mr. Patrick Derrico, Assistant Canonsburg Borough Manager Ms. Denise Lesnock, Mayor David Rhome, Chief of Police Mr. Alex Coghill, Public Works/Fire Chief Mr. Tom Lawrence and KLH Engineer Mr. John Mowry .

GUESTS:

Mr. Eric Chandler, 219 East College Street, Canonsburg, addressed Council regarding the Planning Commission. Mr. Chandler has been a Planning Commission member for the last two years only missing one meeting. He stated at the May 5, 2016 meeting that there were not enough members to have a quorum therefore they were unable to conduct business. Mr. Chandler asked if reminder phone calls were a possibility. He also suggested that if four meetings were missed by a member, the Planning Commission could have that member replaced. Mr. Bell stated he was just made aware of this situation as well as the Zoning Hearing Board having a member that has not ever attended a meeting. Mr. Bell stated there is a cost to advertise the meetings as well as the payment costs for the attorney and stenographer. Mr. Chandler inquired about the Zoning Hearing Board and Planning Commission working together with Re-development to map out business as well as welcoming new businesses that come into the Borough. Mr. Bell stated that was a good idea and he would like to have all three come together.

Gina Nestor with the Canonsburg Cat Committee approached Council regarding the current cat situation. She stated the committee trapped 8 cats of which three were pregnant females in which 13 kittens were terminated. Ms. Nestor also discussed the coyote problem stating there has been three eye witnesses of coyotes on Oak Spring Road, at a ball field and two apartment complexes on East Pitt Street. She also stated two coyotes were seen on Peach Alley and Plum Alley. Ms. Nestor believes missing cats in the area are due to the coyote problem. Mr. Coghill stated he sees coyotes all the time and all year long. Ms. Nestor asked if live traps were set would the police be able to kill the coyote. Mr. Coghill stated they cannot kill a coyote. Ms. Nestor stated the Game Commission is not authorized to kill coyotes either, however, a resident can kill with an archery bow. Ms. Nester stated she has contacted three sportsman businesses to organize a hunt and kill. Mr. Coghill stated the Dog Warden may be a resource. Mr. Bell stated the coyotes will not hesitate to take a small dog either.

Mr. Rich Russo, 300 Belmont Avenue, Canonsburg, PA addressed Council providing an update on the Park Board. Many of the Park Board committee members were in the public as well. Mr. Russo stated a Park Board member will update the Borough at a regular meeting, at least quarterly or as needed. Mr. Russo stated there are great results from the Committee's plans and the goal is to enhance the community and make Canonsburg proud. He stated it is the last remaining park of its size used as a

municipal park. Mr. Russo stated the road to the lower ball field, which has not been open for 30 years, is now open. Mr. Russo discussed several items to review with Council due to the transition of new Council members and the transition of the Borough Manager.

1. Mr. Russo stated the Capital expenditure, which is from recreational tax in the Borough, is \$45,000. Mr. Russo inquired about the signing of Park committee bills and in particular if it is permissible for one person to sign the bills as has been past practice. Ms. Lesnock stated she had no preference as long as one person signed the bills.
 2. Mr. Russo inquired about going to the Borough building to see Mr. Lawrence, Ms. Lesnock or Kim for park related issues. Mr. Bell stated that was okay, however, to call first and make an appointment. It was also stated that Mr. Severine or Mrs. Bails could assist with conducting business.
 3. Mr. Russo stated the basketball court is a priority. He stated the Park Committee is researching grants and the Friends of the Park are conducting mailer fundraisers. Mr. Russo discussed using a non-traditional base, plastic coating for the court. Mr. Lawrence has met with the representative for the coating. Mr. Russo also stated the basketball association was contacted for their suggestions on building the basketball court. Mr. Russo asked if KLH Engineers were needed to review the basketball court and the specs. Mr. Mowry said they would be willing to do. Mr. Russo said possible vendors of the basketball court have been reviewed such as Sport Court. Mr. Mowry stated that was a good company and he has used them before.
 4. Mr. Russo discussed Woodland Playground's drainage issue which is getting worse. Children are unable to use the playground due to the wet and muddy conditions. Mr. Russo asked if this is something Mr. Lawrence can rectify. Mr. Lawrence stated it is a time issue and it cannot be addressed quickly.
 5. Mr. Russo also discussed the asphalt paths at the park as they need re-done.
 6. Other areas addressed were the opening of the pool, the millings gone from a parking lot, \$10,000.00 cost for the restrooms at the ball field, new equipment for the concession stand, the grass cutting contract expiring this year and maintenance of the pool fountain.
 7. Mr. Russo discussed events planned at the park such as the Wellness Center Day and concerts. Mr. Russo inquired about donations made to the Friends of the Park, checks are to be made to the Friends of the Park and then sent to the Borough. Mr. Severine reviewed a flyer listing the scheduled events at the park and stated they will be listed on Face book and the Borough website under the "pool" section. A newsletter is to be drafted as well. Mayor Rhome stated he will provide the list to the Police Department. Mr. Coghill stated the Police Department will make a concerted effort to patrol during these events. Mrs. Bails stated a list of Pavilion rentals should be included as well; she stated in May every Sunday and most Saturdays the pavilion is rented.
 8. Mayor Rhome stated some residents have asked for a dog path in the park. Discussion held about the idea of a dog park. Donated property was discussed and how to use that property.
 9. Mr. Russo asked if Mr. Lawrence could assist the Park Committee with picking up pool equipment such as chairs, tables, diving board, brand new pool cleaner, safety board, and metal ladder that was purchased at the Rolling Hills Country club closing at very good prices. Mr. Lawrence will assist with the Borough's consent.
 10. Discussion held regarding the Boy Scouts having a clean-up day in the park and to help clear the vegetation on the donated property.
- Mr. Bell commended all of the Park Board members for the work and dedication. Mr. Russo said it was fun and rewarding. Mr. McGarry said he appreciated the Park Board members for their years of service on the Board. Comment that tenants of Parkside are using the access road at the park as a short cut. There is signage stating it is an access road. Mr. Coghill will have police monitor.

PRESIDENT'S COMMENTS:

Mr. Bell expressed his condolences for Ms. Jean Popp who passed away. Mr. Bell stated she served on Council and she provided a lot to the community and it is greatly appreciated.

Mr. Bell discussed a letter from State Senator, Camera Bartolotta, regarding a constituent outreach event May 12, 2016 from 10 am to 12 pm at the Chartier's Township Community Center. The event is for elected official and constituents. Council to inform Ms. Lesnock on who is attending.

MAYOR'S REPORT:

1. Police Department monthly report provided to Council for review.
 2. Parking Enforcement Monthly report provided to Council.
 3. Mayor Rhome stated Ms. Popp will be greatly missed and he greatly appreciates her years of service.
 4. Mayor Rhome and Mr. Coghill received a thank you and a plaque from the Waynesburg Police Department for helping establish a mishap officer for their department. Mr. Coghill said the Canonsburg Police Department has a lot of officers with specialties and this is one example. A mishap officer oversees weight and measures. Mr. Bell stated it was good to build a relationship and help other police departments.
 5. May 5, 2016 was the National Day of Prayer. Mayor Rhome was present and stated it was the first time for this event and it went well.
 6. Mayor Rhome stated there was a voting item regarding Blaine Avenue.
 7. Mayor Rhome stated he has a personnel issue and a property issue for Executive Session.
 8. Paint for the Pickle Ball Court is being donated by a local paint company.
 9. The Fire Department and other agencies participated in the Canonsburg Hospital Donate Life.
 10. Drug Take Back was a huge success with the largest in the Commonwealth of Pennsylvania. The borough collected 32 boxes, the largest amount collected. The Canon House and Canon Apartments also participated in this event.
 11. Mayor Rhome welcomed a new business at 16 West Pike Street Canonsburg, Farrell Photography.
 12. May 17, 2016 at 8:30 am planting flowers and mulching at the senior high-rise and Canon House Apartments, from Greenside to Jefferson Avenue. All the tenants from the Canon Apartments and Canon House will have a picnic style lunch. Council was invited to plant flowers.
 13. Emergency Management and West Penn Power conducting test drills for the power outages in Canonsburg and other communities.
 14. Mayor Rhome personally commended Officer Fetchko for the Alice training in the schools. Mr. Coghill stated on April 26, 2016 school teachers and administration were trained on how to react to an active shooter. Mr. Coghill and Mr. Fetchko trained the Junior High, North Strabane and Cecil trained their schools. Footage on the Columbine shooting was shown as part of the training. Mr. Coghill said that officer Fetchko did a wonderful job with the teachers. They were trained to look for available weapons in their classroom such as staplers. Mayor Rhome stated dozens of positive emails were received from teachers, one email read, "the best training seminar ever attended, kept my attention from beginning to end." Mr. McGarry stated the Police Department always does a good, excellent job.
 15. The police department to work with Code to conduct a blitz on junk vehicles, non-inspected vehicles and non-registered vehicles. Vehicles under a tarp will be left to Code. The police will distribute a warning sticker. Mr. Bell appreciated the Police Department's efforts.
 16. Police Officer beat patrol will begin on main street, in Town Park, the East End, West and South Side of Canonsburg as well as commercial areas and around the pool and inside the pool.
 17. Mayor Rhome stated the Fire Department did an outstanding job with two structure fires and he is proud of the fire department.
- Mr. Severine inquired about a fine that was owed from a truck driver. Mr. Coghill stated he was not aware as it is set up through the courts.

Engineer's Report:

Mr. John Mowry reported on the following:

1. Monthly engineer report provided to Council members.
 2. Street Project Improvements- A certified letter was issued to Russell Standard dated April 19, 2016 with a receipt of April 22, 2016. The letter stated they have thirty days from the date of the letter to complete deficiencies. If not, the bonding company will be contacted and KLH will consult another company.
 3. Bridge inspection Adams Avenue- cheaper and easier for the Borough to have Penn Dot inspect since it is so small. Ms. Lesnock has the form to send to Penn Dot.
 4. MS4 Program- files from previous engineer needed.
 5. Flood Protection Project:
 - Chartiers-completed with the exception of large trees that need to be removed in which bids will be received.
 - Water Alley, McBurney and water issue on Pike Street-HMT Engineers completed the plans and specifications which they will not release. Mr. Mowry said it does not make sense to re-do the plans and specs. Mr. Mowry said a release from the previous engineer is needed prior to advertising and getting prices. He stated KLH could do the construction management and inspection.
 - Grant Projects- do not expire until next year.
- Discussion held regarding files being released from HMT. Mr. Derrico and Ms. Lesnock to work with HMT. Mr. Bell stated this needs done ASAP. Mr. Mowry stated with the Borough's permission, KLH can advertise for Water Alley, McBurney and Pike Street for all three projects. Discussion held regarding the payment of HMT. Mr. Severine stated HMT was not fired; they did not re-apply.

Solicitor's Report:

Mr. Derrico stated a motion is needed to advertise an ordinance to amend and restate the Borough's Non-Uniformed Pension Plan.

Motion to change the Non-Uniform Pension Plan from the Borough to the Sewer Authority system.

Motion by Mr. McGarry to change the Non-Uniform Pension Plan from the Borough to the Sewer Authority system. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

Committee Reports

1. Administration and Finance:

Mrs. Coleman reported that she reviewed all bills and invoices on May 6, 2016 and they were ready for approval.

Motion by Mrs. Coleman to pay the bills. Seconded by Mr. Bowman.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-No
Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

Discussion held regarding three bills that were received after the end of the month.

Motion to pay bills from Bill Beckner for painting the duck at the pool and Rodney Miller for electrical work at the pool that are not on the Warrant List.

Motion by Mrs. Coleman to pay bills from Bill Beckner for painting the duck at the pool and Rodney

Miller for electrical work at the pool that is not on the Warrant List. Seconded by Mrs. Bails.

Roll Call:

Mr. Sharkady-No

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

2. Code: Mr. Severine distributed a list of allowable and non-allowable permits.

3. Public Works and Public Safety: Discussion regarding pole lights being out. Ms. Lesnock to contact West Penn Power.

4. Facilities, Energy and technology: No report

5. Parks and recreation: Mr. Russo discussed already. Mr. Severine distributed the concert flyer for Town Park.

6. Redevelopment: Mr. Severine stated Mr. Kerry Fox is working on road projects, street paving and sidewalks. Bids out May 13, 2016 and bid opening May 27, 2016. Projects to begin after the Fourth of July. Mr. Severine stated he will provide Mayor Rhome and the Police Department with the project list once completed. Mr. Fox will present projects to the Borough. Mr. Bell requested the Planning Commission, Zoning Hearing Board and Mr. Fox have a meeting. Mr. Bell asked Ms. Lesnock to contact members to set a day and time.

7. Sewer Authority/Water/Sewage: Mr. Sharkady stated he attended the April 28, 2016 meeting which lasted 13 minutes. Bids to be open May 16, 2016 and voted on May 26, 2016. The bills were \$283,000.00 and do not indicate what each bill was.

UNFINISHED BUSINESS:

1. Flood Control grant (KLH and Manager are working on the first drawdown)

2. Water issue on 100 block of West Pike Street (Estimated \$55,000.00) Plans received by HMT. (KLH will discuss plans on how to proceed)

Voting Items:

1. Motion to approve the April 11, 2016 meeting minutes of Canonsburg Borough Council.

Motion by Mr. Bowman to approve the April 11, 2016 meeting minutes of Canonsburg Borough Council. Seconded by Mrs. Bails.

All in Favor. Motion Carries.

2. Motion to approve waiving of Yoney Pavilion permit fee on June 3, 2016 for the Head Start Program.

Motion by Mr. McGarry to approve waiving of Yoney Pavilion permit fee on June 3, 2016 for the Head Start Program. Seconded by Mrs. Bails.

All in favor. Motion Carries.

3. Motion to approve painting lines for a pickle ball court on Yoney parking lot.

Motion by Mr. McGarry to approve painting lines for a pickle ball court on Yoney Parking lot.

Seconded by Mr. Severine.

All in favor. Motion Carries.

4. Motion to approve one-sided parking on the North side of Blaine Avenue.

Motion by Mr. Severine to approve one-sided parking on the North side of Blaine Avenue. Seconded by Mrs. Bails.

All in favor. Motion carries.

The 90 day trial period has passed.

5. Motion to approve the hanging of Canon Mac football flags on Borough light poles between October 1, 2016 and November 1, 2016.

Motion by Mr. McGarry to approve hanging of Canon Mac football flags on Borough light poles between October 1, 2016 and November 1, 2016. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

NEW BUSINESS:

1. Mr. Severine discussed the Borough Face Book page and stated postings can be reviewed by the Borough employee before it is actually posted.

2. Mr. Severine discussed companies doing street work and blocking roads. Mr. Severine asked if those companies had permits. Mr. Coghill stated to make the Police Department aware. Mr. Bell said if there is not a permit to shut the job down. Mr. Coghill stated the original permit could be from months ago and even the end of last year.

Discussion held regarding the flag colors and its meaning such as a pink flag is a survey flag. Mr. Severine suggested posting the flag colors and its meanings on Face Book.

3. Discussion held regarding a workshop meeting for the fee schedule. A committee was appointed with members including Mr. John Severine, Mayor Rhome representing the Fire Department, Mrs. Tina Bails and Mr. RT Bell. A day time meeting is anticipated.

RESOLUTIONS AND ORDINANCES:

None

EXECUTIVE SESSION:

Executive session held from 8:39 pm -9:05 pm

Motion for probationary officer Brian DaPra to come off probation as he served over a year in part time and full time and make him a full-time officer as of midnight tonight per the recommendation of the Mayor and the Chief of Police.

Motion by Mr. McGarry for probationary officer Brian DaPra to come off probation as he served over a year in part time and full time and make him a full-time officer as of midnight tonight per the recommendation of the Mayor and the Chief of Police.

Seconded by Mrs. Coleman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

The bargaining unit is also in agreement with the above.

ADJOURNMENT

Mr. McGarry made a motion to adjourn the meeting at 9:06 pm. Seconded by Mrs. Bails.

All in Favor. Meeting adjourned at 9:06.

Enclosures:

1. Canonsburg Police/Parking Enforcements reports April 2016
2. KLH Engineer Report
3. Planning Commission Minutes May 5, 2016.

Submitted by: Michelle LoBello

