

Canonsburg Borough Council Meeting

Monday, July 18, 2016

7:00 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 7:03 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Paul Sharkady-Present

Mr. John Severine-Present

Mrs. Tina Bails - Present

Mr. Joe McGarry - Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell –President- Present

Others Present: Solicitor Mr. Patrick Derrico, Assistant Canonsburg Borough Manager Ms. Denise Lesnock, Mayor David Rhome, Chief of Police Mr. Alex Coghil and Public Works/Fire Chief Mr. Tom Lawrence

GUESTS:

Rich Russo, Belmont Avenue, Canonsburg, Pa, addressed Council. Mr. Russo is a Parks Committee member and provided an update.

1. The road to the lower ball field is completed and opened. Both the upper and lower ball fields are in good shape. Mr. Russo thanked Council for helping getting it done.

2. Basketball Court- The goal is for completion this year. The Park Committee is working with engineer Robert Robertson with KLH Engineers. KLH is working on a spec sheet with bids out in the next sixty days. Mr. Russo stated they are looking at four possible bids; the Park Committee would like Council to vote at the next meeting as they are using the Borough's engineers. Mr. Russo stated the project is approximately \$40,000.00 to \$45,000.00. Mr. Russo discussed the vendor Sport Court which uses a synthetic composite plastic top. The court is made up of three pieces, the court, the hoop and a fence. There is the possibility the foundation of the tennis court is not in good condition. The court is a mobile court as it can be picked up and moved with lifetime longevity. An asphalt court is less expensive; however, it requires maintenance and has injuries associated with it. Mr. Bell stated the engineers thought Sport Court was a good idea as they have worked with it in the past. Mrs. Coleman inquired as to the financing. Mr. Russo stated the following:

-\$13,000.00 grant from Johnson & Johnson and Jeffrey's

-\$4,000.00 Mailer donations

-\$20,000.00 budget carry over from last year

-\$10,000 from the Friends of the Parks

Sponsorships to assist with the cost was discussed such as resident's having the opportunity to purchase a court tile. The court is a regulation basketball court. Mr. Russo stated an asphalt court is approximately \$47,300.00. A bid for the Sport Court was obtained for \$58,000.00. Mr. Russo stated that one bid should drive competitor bids down. Discussion held regarding the use of LSA grant money. LSA grant monies are not applicable for the court. Discussion held if this was a multi purpose court such as for pickle ball and roller hockey. Mr. Severine stated there are too many problems if used as a multi-purpose court. Mrs. Bails sated there is interest from basketball leagues to use the court.

PUBLIC COMMENTS:

Gina Nestor, Tannehill Street, Canonsburg, with Canonsburg Cats approached Council to recognize Police Officer James Eckles for taking care of a kitten that was tossed out of a moving car window. Officer James Eckles waited for the Cat Committee to tend to the kitten. Mr. Bell suggested Ms. Nestor draft a letter that could be placed in Officer Eckles' personnel file. Mr. Bell thanked Ms. Nestor and those with the Cat Committee for all the work they do. He stated he reads all their reports. Ms. Nestor stated the Cat Committee collects aluminum cans to defray their costs. Mr. Bell stated they may be able to budget some money in next year's budget.

PRESIDENT'S COMMENTS:

Mr. Bell stated that everything is going well. He stated Mr. Russo's report on the park was good and noted the large swim event was very nice as well as the crafts. The park is busy with activities and events.

MAYOR'S REPORT:

1. Police Department monthly report provided to Council for review.
2. Parking Enforcement Monthly report provided to Council for review.
3. Drug Take Back Initiative on April 30, 2016 collected 651 pounds of drugs which is the largest collection point in Washington County. Peter's Township collected 356 pounds.
4. Swim Event at Town Park Pool- the Police and Fire Department were involved.
5. July 4, 2016 was exceptional with zero incidents.
6. July 1, 2016 was the Sunoco Station and Canonsburg Chamber of Commerce grand opening. The Chamber is now located in the Borough Building.
7. Fire Department Smoke Detector Program, hosted with the American Red Cross, is a free program that placed smoke detectors in 300 units throughout the Borough. Goal is to touch another 1,300 homes. This will be an on-going effort for the remaining year.
8. Mayor Rhome acknowledged Mike Cower for repairing two new police cars that were down. He was able to repair both vehicles the same day. Mayor Rhome stated Mr. Cower went above and beyond.
9. Mayor Rhome mentioned the hiring of Abigail Gailbraith as a part-time officer with an effective date of August 10, 2016. To be voted on with "Voting Items."
10. Mayor Rhome mentioned the four way stop at Weaver Avenue at Como Avenue; this is in the "Voting Items" for approval. Discussion held regarding the vote is contingent upon adding towers, Direct TV, Dish and Fios.
11. Mayor Rhome stated additional handicapped parking spaces have been provided at Town Park. There was an issue at the craft event. Mayor Rhome thanked Mr. Lawrence and his department for their work.
12. Skateboard Park closing at 8:30 pm- no further complaints.
13. South Central Bridge to close this week.
14. Standard Operating Procedures for the Police Department is ready for approval. To be voted on with "Voting Items."

Engineer's Report:

No report tonight, however, was presented last week at the Agenda Meeting.

Solicitor's Report:

Mr. Derrico discussed:

1. Amendment 1323 penalty provision of \$300 and no more than \$1,000.00.
2. SOP-Mr. Derrico stated he approves and it can be changed if needed.
3. Girls Softball contract should be ready for next month. Mr. Derrico stated the Girls Softball Association will use their money to take care of the field.
4. Mr. Derrico stated he approves the new Zoning Updates. Discussion held regarding a conference call next week regarding air space.

Committee Reports

1. Administration and Finance:

Mrs. Coleman reported that she reviewed all bills and invoices last week and they are ready for approval.

Motion by Mrs. Coleman to pay the bills. Seconded by Mr. McGarry

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-No

Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

2. Code: Mr. Severine discussed the signs for Town Park and in particular a complaint that was received. Ms. Lesnock stated the complaint was the sign was in the line of sight. Further discussion held regarding signs, the style, size and location. Mr. Severine stated there are no signs in town indicating where the park is located. Discussion held regarding other signage and church signs, Mayor Rhome stated the churches had permits. Mr. Russo stated the yellow signs resembling the Kennywood signs are working well.

3. Public Works and Public Safety-No report

4. Facilities, Energy and Technology-No report

5. Parks and Recreation: Mrs. Bails discussed the skateboard park and a suggestion to close the hours from 6:30 pm versus 8:30 pm. Mrs. Bails had received a complaint. Discussion held that the skateboard park use to close December 1, to April 1. The Park Committee to discuss at their next meeting. Mr. Bell stated in the summer, closing at 6:30 is too early.

The park has two more weeks with music events. On August 14, 2016 , the Park Committee is allowing vendors to set up in the upper parking lot as a “thank you“ for their participation on Wednesday evenings. The Four Townsman are scheduled to perform.

6. Redevelopment: Mr. Severine asked for the information regarding the re-development grant for low-income to be mentioned on the website and on the marquee. Mr. Kerry Fox has grant money for home renovations/repairs for those with a low-income. Mr. Severine stated their needs to be a way to get the word out to every house hold. M. Bell said perhaps something can be sent to residents via mailer. Mayor Rhome inquired about the rehab of the Senior Center. It was discussed the use of LSA grant money for rehab of the center. Ms. Lesnock to discuss this with Mr. Fox.

7. Sewer Authority/Water/Sewage: Mr. Sharkady stated he attended last month’s meeting. He stated the General Construction Contract for the Sewer Authority plant was awarded to Kokosing Industrial for \$21,495.00.00. Mr. Sharkady stated it was discussed at the Sewer Authority meeting charging \$200.00 for each dye testing when this is a test the Borough performs at a cost of \$50.00. Mr. Sharkady stated they also want to use their own plumber. Mr. Sharkady stated the dye test should be

kept with the Borough. Mr. Derrico agreed with Mr. Sharkady. Mr. Bell stated he will discuss this when he meets with the engineers tomorrow morning, Mr. Sharkady informed Council the next Sewer Authority meeting is July 21, 2016 at 6:30 p.m.

Discussion held regarding sidewalk and curb rehabilitation on Pitt Street. One side of Pitt Street will be blocked off. One house in particular discussed as this resident's parking has been restricted and they park in their yard. Discussion if a new curb is installed, the curb will become damaged if the owners drive over the curb. Further discussion held regarding deeming a driveway area for the owners. Mayor Rhome stated the Borough has to be consistent. Mr. Lawrence to look into this. Mr. Bell stated their parking has been eliminated. Further discussion held on why some streets had new sidewalks and curbs and other did not. Mr. Sharkady stated some residents had to pay for their own and others did not. Mr. Lawrence stated some were the result of the Gas Company Project. Mr. Severine stated residents can investigate before paying for their own.

Voting Items:

1. Motion to approve the July 13, 2016 meeting minutes of Canonsburg Borough Council.

Motion by Mr. McGarry to approve the July 13, 2016 meeting minutes of Canonsburg Borough Council. Seconded by Mr. Bowman.

All in favor. Motion Carries.

2. Motion to approve lot line shift for Vincent Testa located at 608 Weaver Avenue and Calvin Cushey located at 616 Weaver Avenue. (Upon recommendation from Planning Commission on 7/7/16)

Motion by Mrs. Bails to approve lot line shift for Vincent Testa located at 608 Weaver Avenue and Calvin located at 616 Weaver Avenue. (upon recommendation from Planning Commission on 7/7/16)

Seconded by Mrs. Coleman.

All in favor. Motion Carries.

3. Motion to enact Ordinance 1327-Zoning Update contingent upon cell towers, Direct TV, FIOS and Dish being added on.

Motion by Mr. McGarry to enact Ordinance 1327-Zoning Update contingent upon cell towers, Direct TV, FIOS and Dish being added on. Seconded by Mr. Bowman.

All in favor. Motion Carries.

4. Motion to approve Ordinance 1328 amending Ordinance 1323 in regards to giving the fire inspector the right to enforce and the right to penalize.

Motion by Mrs. Coleman to approve Ordinance 1328 amending Ordinance 1323 in regards to giving the fire inspector the right to enforce and the right to penalize. Seconded by Mr. Bowman.

Roll Call:

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Mr. Sharkady inquired about the penalty amounts. Mr. Derrico stated not less than \$300.00 and not more than \$1,000.00. It was stated the penalties are for reoccurrence; those that will not allow an inspection or re-inspection, or those not showing up for a scheduled inspection. The intention is for businesses to comply. Mr. Severine inquired about the time-frame. Mr. Lawrence stated it is patterned

after Code: 10 days another \$300.00 then ultimately decided at the magistrate office. Mr. Derrico confirmed the penalty process. Mr. Bell stated it is for businesses that do not comply.

5. Motion to approve making Weaver Avenue at Como Avenue a four way stop.

Mr. Bowman made a motion to approve making Weaver Avenue at Como Avenue a four way stop.

Seconded by Mr. Sharkady.

All in favor. Motion Carries.

Mr. Bell asked Mr. Lawrence to use a flashing light at the stop for a week to alert residents of the change.

6. Motion to pass Resolution to accept the Police Department's Standard Operating Procedures effective August 1, 2016.

Motion by Mr. McGarry to pass Resolution to accept the Police Department's Standard Operating Procedures effective August 1, 2016. Seconded by Mr. Bowman.

All in favor. Motion Carries.

Mr. Bell stated the SOP are updated changes approved by the Bargaining Unit and the Solicitor. Mr. Coghill stated it is accredited policies. Mr. Bowman stated if the Chief of Police agrees then he does as well.

Ms. Lesnock mentioned the insurance was due for renewal August 1, 2016 with a 1% increase. Mr. Derrico stated a motion was not necessary and in the past a motion was not needed.

7. Motion to approve Part-Time Officer Abigail Galbraith effective August 10, 2016.

Motion by Mr. McGarry to approve Part-time Officer Abigail Galbraith effective August 10, 2016.

Seconded by Mr. Bowman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Discussion held regarding the hiring of Ms. Galbraith. She had been offered position prior, however, she took a full-time position elsewhere. She also completed an internship with the Canonsburg Police Department. The 120 Act is completed. Back ground check was completed prior and hire information needs updated. The physical and psychological report is being checked. Mr. Bell stated she comes highly recommended.

UNFINISHED BUSINESS:

1. Water issue on Cecil Street. - to be discussed at a meeting with the Engineers July 19, 2016.
2. Water issue on 100 block of West Pike Street (Estimated cost \$55,000.00) - to be discussed at a meeting with the Engineers on July 19, 2016.
3. Ordinance concerning blowing grass into the streets- researching if an ordinance exists and will vote at the next meeting.

NEW BUSINESS:

Mr. Severine inquired about money from road tax. Ms. Lesnock stated the money is used to pay off a 2013 bond used for other roads.

RESOLUTIONS AND ORDINANCES:

None

EXECUTIVE SESSION:

Executive session held from 8:30 pm to 9:05 pm.

ADJOURNMENT

Mr. McGarry made a motion to adjourn the meeting at 9:10 pm. Mrs. Bails seconded the motion. All in favor. Motion Carried to adjourn the meeting 9:10 pm.

Enclosures:

1. Letters from KLH Engineers addressed to Mike Rowe at Russell Standard regarding the 2015 Street Improvement Project.
2. 2016 Insurance Renewal from Robert Simonin Agency.
3. Notice from Pro-Tech Asphalt that was given to the residents of East Pitt Street regarding road construction beginning July 18, 2016.

Submitted by: Michelle LoBello

