

Canonsburg Borough Council Meeting
Monday December 12, 2016
7:00 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 7:01 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Paul Sharkady-Present

Mr. John Severine-Present

Mrs. Tina Bails - Present

Mr. Joe McGarry - Vice President-
Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell –President- Present

Others Present: Solicitor Mr. Patrick Derrico, Borough Manager Ms. Denise Lesnock, Mayor David Rhome, Fire Chief/Public Works Mr. Tom Lawrence, Chief of Police Mr. Alex Coghill and KLH Engineers Mr. John Mowry and Mr. Bob Robinson

GUESTS:

Eugene Vittone, District Attorney for Washington County, commended Mr. Alex Coghill for his running the Command Post on the tragic morning of November 10, 2016. He said Mr. Coghill managed a well and professional command center, better than could be run, then had to do it three weeks later. Mr. Vittone also provided the Canonsburg Police department a check totaling \$4,871.50 for money recovered from drug dealers forfeited by the court to the Police Department. Mr. Bell thanked Mr. Vittone.

PUBLIC COMMENTS:

Two residents from Smith Street, names nor addresses provided, thanked Mr. Coghill, the Police Department and Mayor for listening to their concerns and for instituting the patrol beat. She stated the situations on their street have been very trying. She stated she, as well as the other resident's of Smith Street (who were also present) honored the Police force for the handling the recent incident on Smith Street. One of the Smith Street residents asked if the Borough could consider a way to keep track of who is residing in rental homes. She stated her street has eleven rental properties. She cited a form Chartiers uses for landlords to inform of who is residing in a rental property. Mr. Bell mentioned the Good Landlord Program that was discussed at the Borough a few years ago. Mr. Bell thanked her and the other residents of Smith Street for taking time out of their day to attend a meeting and sharing their gratitude.

Joseph Milioto, 151 Smith Street, Canonsburg, Pa approached Council regarding the Landlord/tenant issue. He stated five years ago, many months were spent developing a system to keep track of who landlords are renting their properties to. He stated Code did away with the work of keeping track of tenants in rental properties. He stated the Police do not want to walk into homes not knowing who is the home. Mr. Milioto mentioned the recent incident on Smith Street stating the tenant's pictures on Face Book showed them with weapons and smiling. He commended the police for their bravery. He said he felt like the safest guy in Canonsburg. He asked if Council could reinstitute the

Landlord/Tenant Program. Mr. Bell asked Mr. Milioto to share the information on the Landlord/Tenant Program. Mr. Severine mentioned the Fire Inspector does go into units.

Barb Suma, 410 Blaine Avenue, Canonsburg, Pa approached Council. She is a representative from the Frank Sarris Library with the Children's Program. She also thanked the Police Department and stated the library shares their respects on their Face Book page. She stated she would like to outreach with the Borough, Fire and Police Department and the Mayor for more activities and programs for children. She mentioned Light Up night and an Open House which had 91 people in attendance. She mentioned the Halloween Bash as well. She stated she will attend the monthly Borough meetings to update the Borough on library programs. Mr. Bell thanked Ms. Suma for attending the meeting.

A resident, name not provided, asked if there was an ordinance from renting to a lot of people in one home. If a resident sees a large number of non-family people living in a rental, is that permissible. Mr. Milioto stated those that are leasing are entitled to live in the rental and it is up to the landlord to remove others. Mr. Bell said a lot is the responsibility of the landlord.

PRESIDENT'S COMMENTS:

Mr. Bell appreciated everyone for attending the meeting. Mr. Bell said Canonsburg does have a good Police Department and is a nice and safe town despite the recent tragedy. A resident from the audience said she has been a landlord for 50 years and has had to evict someone twice. She said it is a process that takes time, however, it does work.

MAYOR'S REPORT:

Mayor Rhome reported on the following:

1. Mayor Rhome introduced part-time Police Officer candidate, Michael Blair, to Council. Mr. Coghill stated Mr. Brown is a Cecil Township resident, he attended school in the Canon McMillan School district, has two years' experience and worked for Mark Dorsey and currently works in Ohio Township. The background check has been completed. Mr. Bell welcomed Mr. Blair to the meeting. Mr. Blair stated where he resides and his attendance at Canon McMillan School district.
2. The Amory Youth Center is hosting a New Year's Eve celebration for families from 4-8 pm with a dropping of the ball at 8pm.
3. Archer Street is on the meeting agenda.
4. Street Surveys are part of the voting items.
5. Mayor Rhome welcomed the Woodcraft business that is new in Canonsburg, he and Mr. Severine attended the grand opening. They are located at 102 Four Coins Drive.
6. January 21, 2017 is an award ceremony and recognition for Officer Scott Bashioum and his family. There will be a fundraiser. The Mayor and Mr. Coghill can be contacted for tickets. The Mayor is working on having a block of tables for Council. The event will take place at the Hilton Gardens from 4pm to midnight.
7. Police vehicles- Mr. Coghill gave a review of the two police cars that were impounded by the state police. It was discussed to purchase another vehicle and sell/trade the car as is; there is a wholesaler interested. It is a 2016 vehicle with not a lot of expensive equipment. The monies from the check from the District Attorney (\$4,800), the insurance money (\$5,100) and money from the Canine fund (\$6,900) were discussed to offset the costs of a new vehicle. The funds in the Canine fund can be used as needed per the Borough auditor. This will be added to the voting items. The other vehicle is outfitted with equipment and will be kept; the cleanup cost is \$1,200.
8. Mayor Rhome wished everyone a Merry Christmas and a Happy New Year.

Engineer's Report:

Mr. Robinson reported on the following:

1. Flood Control Project- Mr. Mowry stated the opening of bids for tree removal is Monday, December 19, 2016 at 1:00 pm. in Council Chambers. KLH will provide a recommendation for the awarding of the bids.

2. Senior Center- Ms. Lesnock and Mr. Mowry gave a LSA presentation last week in Washington County with the Re-Development Authority and are waiting determination.

3. 2015 Street Improvement- the project has been finalized. The final payment to Russell Standard is \$111,150.18 which includes a credit of \$60,000 for liquidated damages.

4. Apple Hill Phase IV- action item to release the remaining financial security performance bond and accept the 18-month maintenance bond for Apple Hill IV of \$46,964.10. Mr. Robinson stated he is not asking the Borough to accept the improvements as he is not clear what the developer or HOA is asking. He is asking the developer to put in writing exactly what improvements they expect the Borough to take over. When this is done, Mr. Robinson said they will have an ordinance for consideration. Mr. Robinson stated it will probably be the roads, the storm/sanitary sewers within the roads and easements. In question is the detention facility and the storm sewers that carry the storm water from the roads. The \$20,000 payment by the developer to the HOA is for the open space parcel; it is up to the HOA to determine how to spend the money.

5. CDBG for 2017. Five Streets for pre-improvement. Ms. Lesnock stated it was confirmed a total of \$398,000 for 2017 and \$150,000 left over from current year.

1. Glen Avenue West College to Spruce -getting a site evaluation and cost estimation \$56,768.00

2. North Jefferson was divided into two segments: West College to West Pitt = \$108,000

3. North Jefferson to Chestnut to West Pitt=\$106,264

4. Smithfield Street=\$327,408.38

5. Second Street Moore to Gladden=\$34,972

Total =\$628,000. \$85,000 of the \$628,000 is ADA cement concrete sidewalks to comply with ADA. Glen Avenue has concrete sidewalks that are good on one side. North Jefferson sidewalks are good, however, there are several places where the curb is missing, need to go back 18 inches and build a curb and sidewalk. Smithfield Street starting from Greenside the curb and sidewalk are together with a lot of the curb below the road and sidewalk below the curb. The cost estimate includes replacing all the curb and sidewalk. The cost for the ADA ramps is \$2,500 per ramp which includes putting it into one contract. Mr. Robinson stated KLH has been successful with separating the contracts to reduce the costs for the ramps in half. Mr. Robinson reiterated the following: \$150,000 this year and \$298,000 next year.

Mr. Bell asked Mr. Lawrence for his recommendation. Mr. Lawrence stated what was asked to qualify was Glen and North Jefferson from West College to Pitt fall into the \$150,000 left over from this year. Mr. Lawrence stated he recommends Smithfield Street for 2018. Mr. Sharkady inquired if there were any utility issues on Smithfield Street and if there are any issues that it is completed before it is paved. Mr. Lawrence stated they will notify the utilities to prevent the issue. Mr. Robinson said it is standard operating procedures to notify utilities as soon as possible.

Mr. Severine asked if only half of the sidewalks on North Jefferson were being done. Mr. Robinson said one section of sidewalk is bad near West Pitt. Mr. Severine said the sidewalk is very poor and will not last. Mr. Robinson stated there is a retaining wall that the property owner will have to look at. Discussion held that there is enough curb; Mr. Lawrence said it has been looked at several times. Mr. Severine asked about Apple Hill Phase IV, stating there is a water issue with five houses on the left side. Mr. Lawrence and Mr. Robinson said that only Phase IV was reviewed. Mr. Bell suggested Mr. Severine obtain the house numbers and notify Mr. Lawrence. Mr. Severine inquired about a hillside in the new section of Apple Hill that is not maintained. Mr. Bell said he would like to look over sections before making a voting decision. Mr. Bell said the issue with the gate remains an issue. An issue with a tree that fell in the yard remains an issue.

Solicitor's Report:

No report

Committee Reports

1. **Administration and Finance:** Mrs. Coleman stated bills were reviewed with Ms. Lesnock on December 12, 2016.

Motion to pay Canonsburg Borough bills.

Mrs. Coleman made a motion to pay the bills. Second by Mr. Bowman.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-No

Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

2. **Code:** Fence meeting scheduled with A& S landscaping

3. **Public Works and Public Safety-** Mr. McGarry reported the following for the Canonsburg Volunteer Fire Department: 16 calls- 5 emergency, 2 alarm, 8 assist and 1 car fire, with an average of 9 men per call with an average of 91 minutes per call, no reportable damage.

4. **Facilities, Energy and Technology-** No report

5. Parks and Recreation:

Mrs. Bails reported on the following:

1. Park Basketball Court hoops will be installed in the Spring

2. Pickle Ball will share the Basketball Court temporarily

3. Deck Hockey being considered however not aware of all safety issues

4. Working on 2017 improvement/to do list

5. VFW- consented to solar light to illuminate the flag. They sent electrician for a dusk to dawn light in the Spring.

6 Considering a Dine around the Park in early fall.

6. **Redevelopment:** reviewed previously

7. **Sewer Authority/Water/Sewage:** Mr. Sharkady was unable to attend the November Sewer Authority meeting.

Mr. Severine discussed a monthly lease for the Sewer Authority as the Borough owns the building. Mr. Derrico was in agreement. It was discussed to have a workshop the first week in January to review thoroughly. Ms. Lesnock will be separated from the Sewer Authority January 1, 2017.

VOTING ITEMS:

1. **Motion to approve the November 14, 2016 meeting minutes of Canonsburg Borough Council.**

Motion by Mrs. Bails to approve the November 14, 2016 meeting minutes of Canonsburg Borough Council. Seconded by Mr. McGarry.

All in favor. Motion Carries.

2. **Motion to approve the 2017 Revenue Neutral Millage Ordinance #1329.**

Motion by Mr. McGarry to approve the 2017 Revenue Neutral Millage Ordinance #1329. Seconded by Mr. Bowman.

Roll Call:

Mr. Sharkady-Yes
Mr. Severine-Yes
Mrs. Bails-Yes
Mr. McGarry-Yes
Mrs. Coleman-Yes
Mr. Bowman-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion carries.

3. Motion to approve the 2017 Tax Ordinance #1330.

Motion by Mr. Bowman to approve the 2017 Tax Ordinance #1330. Seconded by Mr. McGarry.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Mr. Severine asked if taxes were being raised. Ms. Lesnock stated that it was discussed at a previous meeting with all present that the Borough is taking the 10% allotted due to the re-assessments.

4. Motion to approve the 2017 Salary Ordinance #1331.

Motion by Mr. Sharkady to approve the 2017 Salary Ordinance #1331. Seconded by Mrs. Bails.

Roll Call:

Mr. Sharkday-Yes
Mr. Severine-Yes
Mrs. Bails-Yes
Mr. McGarry-Yes
Mrs. Coleman-Yes
Mr. Bowman-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

5. Motion to approve the 2017 Budget.

Motion by Mrs. Bails to approve the 2017 Budget. Seconded by Mrs. Coleman.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

6. Motion to approve CDBG Resolution #04-16.

Motion by Mrs. Coleman to approve CDBG Resolution #04-16. Seconded by Mrs. Bails.

All in favor. Motion Carries.

7. Motion to approve CDBG Resolution #05-16.

Motion by Mrs. Bails to approve CDBG Resolution #05-16. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

8. Motion to approve an 18-month maintenance bond \$46,964.10 for Apple Hill Phase IV Development.

Motion by Mr. McGarry to approve an 18-month maintenance bond in the amount of \$46,964.10 for Apple Hill Phase IV Development. Seconded by Mr. Bowman.

Roll Call:

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

9. Motion to approve releasing the current performance bond for Apple Hill IV Development to Maronda Homes at the recommendation of KLH.

Motion by Mr. McGarry to approve releasing the current performance bond for Apple Hill IV Development to Maronda Homes at the recommendation of KLH. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

Mr. Robinson said the Borough is not accepting the dedication of facilities.

10. Motion to approve returning Archer Street to one-way.

Motion by Mrs. Bails to approve returning Archer Street to one-way. Seconded by Mr. Bowman.

All in favor. Motion Carries.

Mr. Severine asked why it was one way. Discussion held that it always has been one way. Mr. Coghill said it is needed when traveling west bound and making a right. Mr. Bell said it can be looked at in the new year.

11. Motion to hire Dennis Cole as a full-time police officer.

Motion by Mr. McGarry to hire Dennis Cole as a full-time police officer. Seconded by Mrs. Bails.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

12. Motion to hire Michael Blair as a part-time police officer.

Motion by Mr. McGarry to hire Michael Blair as a part-time police officer. Seconded by Mrs. Coleman.

Roll Call:

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-Yes

Mrs. Coleman-Yes

Mr. Bowman-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

13. Motion to purchase a new John Deere skid-loader for \$49,287.00.

Motion by Mr. McGarry to purchase a new John Deere skid-loader for \$49,287.00. Seconded by Mrs. Bails.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Question regarding the amount of the skid-loader. Mr. Lawrence stated the skid-loader is the most versatile and it can black top. Discussion held regarding the capabilities of the new skid-loader.

14. Motion to pay for the COBRA healthcare benefits for Police Officer Scott Bashioum's surviving spouse Ashley Taylor Bashioum and his dependents Carson and Cole Bashioum for a period of up to six months or until she becomes eligible for other permanent healthcare, whichever comes first.

Motion by Mr. McGarry to pay for the COBRA healthcare benefits for Police Officer Scott Bashioum's surviving spouse Ashley Taylor Bashioum and his dependents Carson and Cole Bashioum for a period of up to six months or until she becomes eligible for other permanent healthcare, whichever comes first. Seconded by Mr. Bowman.

Roll Call:

Mr. Sharkady-Yes
Mr. Severine-Yes
Mrs. Bails-Yes
Mr. McGarry-Yes
Mrs. Coleman-Yes
Mr. Bowman-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Mr. Derrico in agreement with the above. The Borough's insurance met with the Borough regarding the options and extending COBRA benefits. The Solicitor and Insurance agency both recommend extending COBRA benefits.

15. Motion to use the K-9 Checking account balance to purchase a replacement car damaged in the November 10, 2016 police incident.

Motion by Mr. McGarry to use the K-9 Checking account balance to purchase a replacement car damaged in the November 10, 2016 police incident. Seconded by Mrs. Bails.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-Yes
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

16. Motion to authorize quick claim deed for Charles Cerenzia Jr. for White Way.

Motion by Mr. McGarry to authorize quick claim deed for Charles Cerenzia Jr. for White Way.
Seconded by Mr. Bowman.
All in favor. Motion Carries.

Discussion held regarding a parcel of land which has been vacant since 1924. Mr. Derrico stated it is not owned by the Borough and will not cause a land lock. The quick claim deed is for 17 ½ feet which is half of the area.

UNFINISHED BUSINESS:

1. Zoom Corporation Update- Mrs. Coleman stated Kerry Fox informed her the owner has six months for repayment.
2. Senior Citizen's Building -LSA Grant was filed and waiting for response.
3. Arlington Drive- discussion regarding no parking December 15, 2016 to April 15, 2017 due to safety when backing up and hitting cars on opposite sides as well as safety if the road has ice.

Motion for temporary signage for no parking December 15, 2016 to April 15, 2016.

Motion by Mr. Severine to approve temporary signage for no parking December 15 2016 to April 15, 2016. Seconded by Mrs. Bails.
All in favor. Motions Carries.

Mr. Bell asked if this is the majority consensus of residents on the street.

4. Munnell Street Parking- safety issue as an ambulance was unable to reach an elderly woman two times due to multiple dual wheel vehicles being parked.

Motion for 90 day trial period no parking on Munnell Street.

Motion by Mrs. Bails for 90 trial period no parking on Munnell Street. Seconded by Mr. Sharkady.
All in favor.

Mr. Bell said parking has been an issue. Mr. Lawrence stated he does not have a recommendation as the residents will not have parking.

Discussion held regarding the no dual wheel parking and the problem it causes. There is an ordinance for no dual wheel parking. Mr. Severine said the dual wheel vehicles are blocking the road, which is not permissible. Mayor Rhome recommends, for public safety, 90-day trial no parking. Residents will be notified via letter of the no parking.

5. 500 block Chartiers and 500 block Duquesne. - discussion regarding snow plows cannot fit on streets due to parking on both sides. Residents have parking available in the back alley.

Motion for 90 day trial for parking on the North Side only for the 500 block of Chartiers and 500 block Duquesne.

Mr. Sharkady made a motion for a 90 trial for parking on the North Side only for the 500 block of Chartiers and Duquesne

No second motion.

Motion denied due to a lack of a second motion.

Discussion held regarding the difficulty of plowing on that street. Council members will review the area with the Mayor, Mr. Sharkady and Mr. Severine.

NEW BUSINESS:

1. Mrs. Bails distributed a flyer regarding sending recovering veterans a Christmas card.
2. Mr. Bell thanked Council for a good year and thanked KLH.

EXECUTIVE SESSION:

Executive Session held at 8:57 pm – 9:14 pm

Motion to start the Canonsburg Borough Council Voting Meetings at 6:30 p.m. on a permanent basis.

Mr. Bowman made the motion to start the Canonsburg Borough Council Voting Meetings at 6:30 pm on a permanent basis. Seconded by Mr. McGarry.
All in favor. Motion Carries.

ADJOURNMENT

Motion by Mr. Mc Garry to adjourn the meeting at 9:15 pm. Seconded by Mrs. Bails.
All in favor. Meeting adjourned at 9:15 pm.

Enclosures:

- A. Ordinance 1329 Neutral Millage Ordinance
- B. Resolution 04-16 CDBG Money
- C. Resolution 05-16 CDBG Money

Submitted by: Michelle LoBello

