

**REVISED**

**Canonsburg Borough Council Meeting**  
Monday January 15, 2018  
6:30 PM

**CALL TO ORDER:**

The meeting was called to order by Mr. Bell at 6:31 pm.

**Moment of Silence** called by Mr. Bell.

**Pledge of Allegiance**

**Roll Call:**

Mr. Eric Chandler-Present

Mr. John Severine-Present

Mrs. Tina Bails - Present

Mr. Joe McGarry - Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell –President- Present

**Others Present:** Solicitor Mr. Jeff Derrico, Borough Manager Ms. Denise Lesnock, Mayor David Rhome, KLH Engineer Ms. Veronica Bennett and Chief of Police Mr. Alex Coghill.

**PUBLIC COMMENTS:**

Mike Roman , 426 Chartiers Avenue, Canonsburg Pa addressed Council regarding two issues with his property. Mr. Roman discussed a water line break on the street that caused asphalt to lift on a building he owns. The Water Company stated they would reseal the blacktop along the gutter. However, this has not been done and Mr. Roman now has water in his basement. Mr. Roman asked that the proper authority be notified, when weather permitting, to seal the concrete.

Mr. Roman said he had another issue with a water line break at his house due to the severe cold temperatures. His first floor was flooded. Mr. Roman thanked the Borough, the Police and Fire Department for their rapid response. The Fire Department stayed to remove most of the water.

**GUESTS:**

None

**President's Comments:**

Mr. Bell stated this is a re-organization meeting. He stated he will assign people to committees. For the current year, the committees will have one person; if help is needed another Council member will be available to help. Mr. Bell stated the Facilities, Energy and Technology Committee will now be the "Facilities" committee which will focus on any properties in the Borough that belong to the Borough such as the swimming pool and Senior Center.

Mr. Bell stated the committees as follows:

Administration and Finance-Mrs. Coleman

Code- Mr. Severine

Public Works-Mr. McGarry

Public Safety-Mr. Bowman

Facilities-Mr. Bell

Parks and Recreation-Mrs. Bails

Redevelopment-Mr. Chandler

### **MAYOR'S REPORT:**

Mayor Rhome reported on the following:

1. March Police Report was included in the Board's package for review.
2. Parking Enforcement Report was included in the Board's package for review.
3. Mayor Rhome wished everyone a Happy New Year.
4. Mayor Rhome asked for a motion for Civil Service advertising for the creation of a new list for the Police Department for future candidates.
5. Mayor Rhome stated the road crew and Fire Department are doing a good job for the citizens of Canonsburg.
6. SIMTAC training in May 2018.

Chief Coghill stated he is seeking permission to use the back room for training which is scheduled for the second week in May for three days. It is through the Western Pennsylvania Chief's Association. The Canonsburg Police Department hosted this last year, the location worked well. Council was in agreement.

The large amount of paper used for the Police report was discussed as well as eliminating the need for all of Council to receive the details other than the totals. Mayor Rhome will provide a full detailed Police Report including the date and time for Mr. Chandler and Mr. Severine, others on Council will receive the totals.

### **Engineer's Report:**

Ms. Bennett reported on the following:

1. Senior Center roof replacement-As soon as the weather breaks, work will begin and completed within a week.
2. Street Map Exhibit for the CDBG 2018 Paving Grant- streets are Marple, Second, Murdoch, Iron and McNary for paving. Additional costs estimates were provided for sidewalk and curb repairs for McNary, Iron and Murdoch.
3. MS4 Program-KLH will submit the application. KLH is almost complete with the Pollution Reduction Plan for the Chartiers Creek Water shed area. This will be ready by the end of the week. An advertisement will be sent to Ms. Lesnock to publish for a 30-day comment period then wait 45 days to send to DEP for approval.
4. 2018 LSA Grant- \$44,000 awarded for the electrical upgrades for the Senior Center. The Borough committed \$15,000. A site visit will be scheduled.

### **Solicitor's Report:**

Mr. Derrico reported on the following:

1. Cell Tower Ordinance-there was not enough time to advertise for the December meeting; therefore, it will be ready for the next meeting.
2. At the December 28, 2017 Special Voting Meeting, Council voted to appoint Tim Bilsky to the Sewer Authority in error. There was not a vacancy. Mr. Derrico reviewed the case law as well as material from the Borough Association Code and Statute. Mr. Derrico stated the rules changed a few years ago that an appointment cannot be made before a vacancy exists. Mr. Derrico recommended rescinding the vote. Mr. Derrico apologized to Council for allowing the vote to happen at the December 28, 2017 meeting.

**Motion to rescind the vote at the December 28, 2017 meeting putting another person on the Sewer Authority when there was no vacancy.**

Mrs. Bails made the motion to rescind the vote at the December 28, 2017 meeting putting another person on the Sewer Authority when there was no vacancy. Seconded by Mrs. Coleman.

No questions on the motion.  
All in favor. Motion Carries.

**Committee Reports:**

**1. Administration and Finance:** Mrs. Coleman stated bills were reviewed with Ms. Lesnock and made a motion to approve paying bills.

**Motion to approve Canonsburg Borough bills.**

Mrs. Coleman made a motion to pay the bills. Seconded by Mr. McGarry.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**2. Code:** Fees for 2018 to be determined. Mr. Severine stated the codes will need to be reviewed as well. There will be a meeting to discuss both the fees and codes.

**3. Public Safety-** Mr. Bowman reported for the month of December 2017 the Canonsburg Fire Department responded to 23 calls consisting of one structural call, ten emergency calls, four alarm calls, four systems calls and two public service calls. There was an average of six men per call with an average of 36 minutes per call and no reportable damage.

**4. Public Works-**Information provided to Council in their packets.

**4. Facilities-**Mr. Bell said the Senior Center is being addressed with the grant received.

**5. Parks and Recreation:**

Mrs. Bails reported on the following:

1. The January 2018 meeting was cancelled due to weather.
2. The Park Board did not receive the LSA grant. Committees will be formed for fundraising.
3. Working on the pool house being deemed historical. Modifications can be made but cannot change the exterior or existing structure. If the pool house is deemed historical, it will be improved, renovated and/or fixed.
4. Some terms for Board members are expiring. There have been suggestions for replacements.
5. There will be a meeting next week to discuss the pool manager vacancy as well as adding more members to the Board. Mrs. Bails discussed a possible Car Cruise this summer.
- 6. Redevelopment:** Mr. Bell stated that Council and Ms. Lesnock are willing to help Mr. Chandler as he is a new member to Council.

Mr. Bell and Council welcomed Mr. Chandler.

**VOTING ITEMS:**

**1. Motion to approve December 11, 2017 meeting minutes of Canonsburg Borough Council.**

Mr. Chandler made a motion to approve December 11, 2017 meeting minutes of Canonsburg Borough Council. Seconded by Mr. Bowman.

No questions on the motion.

All in favor. Motion Carries.

**2. Motion to approve Resolution #01-18 (2016 Police Pension contribution).**

Mr. McGarry made a motion to approve Resolution #01-18 (2016 Police Pension contribution).  
Seconded by Mrs. Coleman.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries

Ms. Lesnock stated this Resolution is to satisfy the 2016 Pension Audit and is a standard procedure required by this year's auditor.

**3. Motion to approve Resolution #02-18 (2017 Police Pension contribution).**

Mr. McGarry made a motion to approve Resolution #02-18 (2017 Police Pension contribution).  
Seconded by Mrs. Bails

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**4. Motion to approve advertising Ordinance #1336 (cell tower regulations/fees)**

Mr. Severine made a motion to approve advertising Ordinance #1336 (cell tower regulations/fees).  
Seconded by Mrs. Bails.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell- Yes

7 Yes. 0 No. Motion Carries.

**5. Motion to re-appoint Tim Bilsky to Planning Commission (3-year term/expires 12-31-2020)**

Mr. Chandler made a motion to re-appoint Tim Bilsky to Planning Commission (3-year term/expires 12-31-2020). Seconded by Mr. Severine.

No questions on the motion. Mr. Bell said all those being re-appointed have been contacted and they would like to be re-appointed.

All in favor. Motion Carries.

**6. Motion to re-appoint Dan Briner to Planning Commission (3-year term/expires 12-31-2020)**

Mrs. Bails made a motion to re-appoint Dan Briner to Planning Commission (3-year term/expires 12-31-2020). Seconded by Mr. Severine.

No questions on the motion.

All in favor. Motion Carries.

**7. Motion to re-appoint Eric Chandler to Planning Commission (4-year term/expires 12-31-2021).**

Mrs. Bails made a motion to re-appoint Eric Chandler to Planning Commission (4-year term/expires 12-31-2021). Seconded by Mr. McGarry.

No questions on the motion.

All in favor. Motion Carries.

**8. Motion to re-appoint John DeFilippo to Planning Commission (4-year term/expires 12-31-2021).**

Mr. McGarry made a motion to re-appoint John DeFilippo to Planning Commission (4-year term/expires 12-31-2021). Seconded by Mrs. Bails.

No questions on the motion.

All in favor. Motion Carries.

**9. Motion to re-appoint Steve Moskal to Planning Commission (4-year term/expires 12-31-2021).**

Mr. Bowman made a motion to re-appoint Steve Moskal to Planning Commission (4-year term/expires 12-3-

1-2021). Seconded by Mrs. Coleman.

No questions on the motion.

All in favor. Motion Carries.

**10. Motion to re-appoint Jeff Derrico to Zoning (3-year term/expires 12-31-2020).**

Mr. McGarry made a motion to re-appoint Jeff Derrico to Zoning (3-year term/expires 12-31-2020).

Seconded by Mr. Chandler.

No questions on the motion.

All in favor. Motion Carries.

**11. Motion to appoint Susan Passante to the Parks and Recreation Board (4-year term/expires 12-31-2021).**

Tabled.

**12. Motion to re-appoint Jim Maund to the Sewer Authority Board (2-year term/expires 12-31-2019).**

Mr. McGarry made a motion to re-appoint Jim Maund to the Sewer Authority Board (2-year term/expires 12-31-2019). Seconded by Mrs. Bails.

No questions on the motion.

All in favor. Motion Carries.

**13. Motion to re-appoint Manuel Pihakis to the Library Board (3-year term/expires 12-31-2020).**

Mr. McGarry made a motion to re-appoint Manuel Pihakis to the Library Board (3-year term/expires 12-31-2020). Seconded by Mrs. Bails.

No questions on the motion.

All in favor. Motion Carries.

**14. Motion to re-appoint Tom Stanko to the Library Board (3-year term/expires 12-31-2020).**

Mrs. Bails made a motion to re-appoint Tom Stanko to the Library Board (3-year term/expires 12-31-2020). Seconded by Mr. McGarry.

No questions on the motion.

All in favor. Motion Carries.

**15. Motion to approve advertising for Civil Service testing for Police candidates.**

Mr. McGarry made a motion to approve advertising for Civil Service testing for Police candidates.

Seconded by Mr. Chandler.

No questions on the motion.

All in favor. Motion Carries.

**UNFINISHED BUSINESS:**

1. Park By-laws/Hiring a Pool Manager/Pool house repairs. Committee will meet in January 2018 to review candidates.
2. Weight Limits Ordinance-Continuing to work on this.
3. 2018 Fee Schedule (committee needs formed) Mr. Bell, Mrs. Coleman, Mr. Severine and Mayor Rhome to be on the committee.

**NEW BUSINESS:**

Creation of Community Development Group- Mr. Bell stated the group will meet this month to discuss development in town. This group is being developed due to the interest of developers. Mr. Derrico stated bringing a cross section of business owners to the group such as the Chamber of Commerce and bankers. Mayor Rhome discussed the Washington Area Business Incubator program in Washington. This will provide teaching and tools for those wanting to start a business. Mayor Rhome said they have been successful.

Mayor Rhome mentioned a business owner that would like to open a doggy day care center. Possible areas discussed.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT**

Motion by Mr. McGarry to adjourn the meeting at 7:11 pm. Seconded by Mrs. Bails.  
All in favor. Meeting adjourned at 7:11 pm.

**Enclosures:**

- A. Canonsburg Borough Council Meeting Minutes of December 11, 2017.
- B. Frank Sarris Library Minutes of November 14, 2017.
- C. Public Works Report of December 2017.
- D. Canonsburg Police Report and Parking Enforcement Report of December 2017.
- E. Fire Inspection Report of December 2017.
- F. Letter from Frank Sarris Library regarding Library Board of Trustees.
- G. Resolution 01-18-Resolution setting Police Pension contribution for 2016.
- H. Resolution 02-18-Resolution setting Police Pension contribution for 2017.
- I. Ordinance 1336-Ordinance relating to Communication Towers/Antennas.

**Submitted by: Michelle LoBello**