

**Canonsburg Borough Council Meeting**  
Monday December 10, 2018  
6:30 PM

**CALL TO ORDER:**

The meeting was called to order by Mr. Bell at 6:30 pm.

**Moment of Silence** called by Mr. Bell

**Pledge of Allegiance**

**Roll Call:**

Mr. Eric Chandler-Present

Mr. John Severine-Present

Mrs. Tina Bails – Present

Mr. Joe McGarry -Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman – Present

Mr. Richard Bell –President- Present

**Others Present:** Solicitor Mr. Jeff Derrico, Borough Manager Ms. Lesnock, KLH Engineer Ms. Veronica Bennett, Public Works Mr. Tom Lawrence, Mayor David Rhome and Chief of Police Alex Coghill.

**PUBLIC COMMENTS:**

Mr. Seckin Ablak, mother owns Vocelli Pizza, 30 West Pike Street, Canonsburg Pa. addressed Council regarding the dumpster in the back of Vocelli Pizza. The business near the pizza shop has a dumpster that goes on to the vacant property and on his mother's property. Mr. Ablak stated he has asked the owner to move the dumpster; however, the owner has not complied. He had pictures for council to review. Mr. Ablak said the dumpster is owned by Republic. Ms. Lesnock suggested Mr. Ablak call Republic to have them remove the dumpster from his mother's property. Mr. Bell stated if that does not work, to call Ms. Lesnock who will notify Code. Other suggestions were to go to the magistrate.

**GUESTS:**

No guests.

**President's Comments:**

Mr. Bell wished everyone a safe and happy Christmas and New Year.

**MAYOR'S REPORT:**

Council voted to approve the hiring of Scott Michael Kanotz as a part-time police Officer. (See Voting Items)

Scott Michael Kanotz was sworn in by Mayor Rhome as a part time Canonsburg Police Officer. Council congratulated Officer Scott Kanotz.

Mayor Rhome reported the following:

1. Monthly Parking and Police reports provided to Council for review.
2. Sergeant Chuck Tenney contributed to a drug trafficking criminal being sentenced with a possibility of a life sentence due to repeated violations.
3. Chartiers Avenue one-sided parking on the voting items.

4. Mayor Rhome asked Mr. Lawrence to discuss the traffic signals at the railroad crossing. Mr. Lawrence stated a representative from Traffic Systems inspected the lights. When the traffic lights go down, the red light at the railroad tracks stays red and the light in the intersection turns green. The system is off for three cycles. A control box for the sequencing was removed for testing via computer. Mr. Lawrence said in addition to the sequencing being off, the wrong light was installed. Penn DOT has been notified. A new control box will be programmed and installed. When the railroad goes through, the lights malfunction. Mayor Rhome said when coming up from the bridge from the left side, the light is not supposed to be seen by others and Penn DOT did not replace that light. This requires an on-going conversation with Penn DOT.
5. Ridge Avenue- on December 6, 2018 a meeting was held for the road construction project with attendees Mr. Bell, Ms. Lesnock, Mr. Lawrence, and Mayor Rhome, Senator Bartolotta, Representative O'Neil, and the Water and Gas Company. A site meeting is needed to determine how it will be repaired. Mayor Rhome said Mr. Lawrence had all the facts to provide at the meeting which proved instrumental. Mr. Lawrence said several share in the fault of the project such as the water and gas company. The agreed upon approach was a wedge curb. This did not happen because Penn DOT was not part of the scope of the project. Ms. Bennett is now involved. The Borough, KLH, water and gas company will have a site meeting. Penn DOT's stance is they own the roadway and the Borough owns the curbs. Ms. Bennett said she spoke to the gas company and they are willing to help. The water company is still processing the information as they came in after the project started and are preparing their side. Ms. Bennett said she would like to talk to Penn DOT regarding the reconstruction of the road because depending on how the road was repaired could cause a storm water issue. She would like to track down who approved the way the roads were re-done and why the Borough was not involved if it is the Borough's curbs. Mayor Rhome thanked Ms. Bennett for her involvement and time. Mr. Bell said Penn DOT helped create the problem.
6. Street Surveys are being conducted. Mayor Rhome asked if anyone had time to assist. It represents approximately \$500,000 worth of repair to the town. Mr. Bell said the Borough may need to pay someone to complete the surveys. Ms. Lesnock said residents do not answer the door nor do residents respond to mailings. Mr. Chandler conducted surveys on a weekend. He said 3 out of 20 residents spoke to him. Mayor Rhome said this is the third time on some streets. Mr. Bell said police officer's may have to go with those conducting the surveys to make residents feel safe and comfortable opening their doors. Chief Coghill will place an announcement on the Face Book page regarding the street surveys.
7. Executive Session is needed.
8. Mayor Rhome asked Chief Coghill to discuss the following in the Police Department.
  - a. SRO Officer Carl Fetcko was featured in the statewide edition of the October Leadership 2018 magazine under school safety. He was listed as one of three experts in school safety.
  - b. November 21, 2018 Officer Brian Dupree extinguished a house fire saving lives. Quick action prevented a catastrophic situation.
  - c. Successful arrest made in the vehicle break ins. Many officers shared information that led to the arrest. Chief Coghill congratulated Officers Don Cross, Officer Tom O'Rourke, Sergeant Jim Spingola, Patrolman Matt Tharp, Patrolman Anthony Cancilla, Patrolman James Saieva and Detective Mike Ledger for outstanding team work while investigating the vehicle break ins. The individual was caught for the break ins as well as having stolen a hand gun removing the serial numbers. He will be prosecuted federally.
  - d. A convenience store was robbed at night during the Hallmark Christmas celebration. The individual held up the store clerk and a customer with a butcher knife. The only information was a male. Within three hours, Detective Mike Ledger and Officer Tom O'Rourke received a tip. They followed up on the

tip the same evening, caught a suspect, had an interrogation with a confession and made an arrest.

e. Chief Coghill and Sergeant Cross completed their two-year work with the Municipal Police Officer Education Training Commission. They were involved with curriculum development and teaching the curriculum to instructors. Mr. Bell acknowledged Chief Coghill and Sergeant Cross' contribution to the Municipal Training Program. They are in all the training films for officers statewide. Canonsburg was selected out of all the Police Departments. Mr. Bell congratulated them.

f. The Police Department, with a combined effort from the school district and with officers from Canonsburg, North Strabane and Cecil Township held a "Shop with a Cop" at Walmart. Chief Coghill said it was "fantastic". Chief Coghill stated there were generous donations from Walmart and private donations allowing each child \$310 to spend. The officers spent 4 hours shopping with the children. Mayor Rhome stated these officers volunteered their time to spend with the children. Mr. Chandler commented on how a principal from one of the schools praised the "Shop with a Cop" Program. Chief Coghill said the children are chosen through the counselors in the school district.

9 Mayor Rhome wished everyone a Merry Christmas and a Happy New Year.

### **Engineer's Report:**

Ms. Bennett reported on the following:

1. McBurney Road Flood Issues-A grant was received several years ago which was to be completed by the Borough's former engineer. Ms. Bennett has reached out to the former engineer without a response. Therefore, KLH will take over the project with a survey and new design and contacting DEP for a permit. KLH will look at options on re-routing the storm water and eliminating the issue.
2. Senior Center Electrical Upgrades- Work is beginning. The Notice to Proceed was the end of October, there is a back order on lighting and panel materials. The lighting has arrived with installment within three weeks. By mid-January 2019, they will begin panel upgrades. The project is scheduled to be completed by the end of January 2019. There was a 60-day time period for completion. Due to the delay in materials, the contractor is asking for a 60-day extension. However, Ms. Bennett recommends a 45-day extension due to manufacturer issues. First Pay application for \$2,420. The work was reviewed and KLH recommends payment. Mr. Severine asked if receptacles on the outside were included in the upgrades. Ms. Bennett said it is only interior. Ms. Bennett will request an estimate for the front of the building. Mr. Lawrence said some outside lights need addressed as well. Ms. Bennett will arrange for Mr. Lawrence to meet with the contractor on site.
3. College Street Culvert Sidewalk Replacement-Only two bids received. The project is being reviewed again with plans to change the scope and clarify some items before re-bid. KLH will reach out to contractors to make them aware of the project to increase competitive bids.
4. The Pool House Design-A preliminary layout was provided to Council for review. The layout included a design and projected costs. Mr. Bell stated a separate meeting would be needed to review the plans. Ms. Lesnock will schedule a meeting with Council, KLH and Mr. Russo from the Park Board.
5. Sub Division Land Development Ordinance-Ms. Bennett did an overview. She and Mr. Lawrence have been reviewing. She stated the construction details are not current. KLH recommends adopting standard details, especially for roads. Paving not where it should be. Some details are missing and some need updated. The list was provided to Mr. Lawrence and Ms. Lesnock.

### **Solicitor's Report:**

Mr. Derrico said there is no update on the items he reported on last week.

### **Committee Reports:**

1. **Administration and Finance:** Mrs. Coleman stated she and Ms. Lesnock reviewed bills and

invoices and approve paying bills. Mrs. Coleman said in addition to the regular bills, she asked for approval to pay McCutcheon Enterprises \$14,750 for a new Tandem Roller Compactor. This is in the budget and not extra money.

**Motion to approve Canonsburg Borough bills and McCutcheon Enterprises.**

Mr. McGarry made a motion to pay the bills and McCutcheon Enterprises. Seconded by Mrs. Bails. No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**2. Code:** Mr. Severine will discuss business permits with Ms. Lesnock during working hours. Mr. Severine listed 3 businesses that are “not on the book” but are up and running businesses. Ms. Lesnock will follow up.

**3. Public Safety-** Mr. Bowman reported the following:

The Canonsburg Voluntary Fire Department in the month of November responded to 14 calls consisting of:

1 Rescue/EMS call

4 Hazardous Condition Calls

3 Good Intent Calls

2 False Alarms

2 Fire Calls

2 Service Calls

Average 8 men per call, 34 minutes per call. \$2,000 in damage.

**4. Public Works-** Mr. McGarry said there have been three call outs for snow. Mr. Lawrence said the Borough is “ok” with salt. Mr. Bell asked about the leak at the pool. Mr. Lawrence said once it is warm enough, in the Spring, he will check the gutter system for a possible leak. Mr. Lawrence said if they cannot determine the cause of the leak, they will have to call a professional. The expert with this system has been out to help determine the leak.

**5. Facilities-** Mr. Bell stated Ms. Bennett discussed facilities in her Engineer Report.

**6. Parks and Recreation:**

Mrs. Bails discussed the following:

1. 26 garbage cans were approved for purchase.

2. Bird House Library-to be held in the summer for kids.

3. The Crosby house was cleaned out with the assistance of Mr. Russo and volunteers. This may need renovated.

4. The secretary is taking the park records and putting in historical type documents.

5. Softball has a major drain problem and the Park Board will help financially with the issues.

6. Projects for 2019 are the new pavilion in the park, playground renovations and the Passante Parking lot.

7. The pool leak was discussed.

8. A float in the Christmas parade was discussed.

9. Lou Gadani has resigned from doing the concerts in the Park. Bob Maceiko and John Severine will

take this over.

10. The Park Board voted on increasing the park passes by approximately \$30 in increments.

11. A fund raising committee is being formed to renovate the Crosby House.

12. Applied for a grant. The Park Board voted on holding \$20,000 to offset the matching grant.

13. Reinstatement of a park board member with a vote in January.

Mr. Chandler asked if the documents found in the Crosby House will be made electronic. The Park Board is getting a price to scan all the documents. Currently, they are in fire proof containers.

**7. Re-Development:**

Mr. Chandler reported on the following:

1. Community Conversations will be held in January 2019 to discuss Blight, more information to follow.

**VOTING ITEMS:**

**1. Motion to approve minutes from November 13, 2018 Borough Council Meeting.**

Mr. McGarry made a motion to approve minutes from November 13, 2018 Borough Council Meeting.

Seconded by Mr. Bails.

No questions on the motion.

All in favor. Motion Carries.

**2. Motion to approve the 2019 Final Budget.**

Mrs. Coleman made a motion to approve the 2019 Final Budget. Seconded by Mr. Chandler.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**3. Motion to approve Ordinance #1337 (2019 Salary Ordinance)**

Mr. McGarry made a motion to approve Ordinance #1337 (2019 Salary Ordinance). Seconded by Mrs. Coleman.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**4. Motion to approve Ordinance #1338 (2019 Tax Rate Ordinance)**

Mr. Chandler made a motion to approve Ordinance #1338 (2019 Tax Rate Ordinance) Seconded by Mrs. Bails.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**5. Motion to award a 5-year solid waste and recycling contract to Westmoreland Sanitary Landfill, Inc.**

Mr. McGarry made a motion to award a 5-year solid waste and recycling contract to Westmoreland Sanitary Landfill, Inc. Seconded by Mrs. Coleman.

**Roll Call:**

Mr. Bowman-Yes  
Mrs. Coleman-Yes  
Mr. McGarry-Yes  
Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Abstain.

6 Yes. 1 Abstain. 0 No. Motion Carries.

Mr. McGarry asked if this was out to bid. Ms. Lesnock said it was out to bid. Three bids were received: Waste Management, Westmoreland and Republic. Engineers reviewed bids. The bid documents were based off of same specs previously. Ms. Bennett said Waste Management bid was \$12.09 for the waste and \$2.56 for recycle. Westmoreland bid was \$11.75 for waste and \$2.50 for recycle. For the five-year contract for both waste and recycle: Waste Management \$3,173,800.80 and Westmoreland \$3,066,786.00.

Mr. Severine asked if new recycled bins were to be provided. Ms. Lesnock said it was not in the bid specs and the bins are bought by the Borough. Mr. Lawrence said Public Works delivered the bins. Mr. Severine asked about the truck sizes. It was in the bid specs. Mr. Severine asked where they are located for emergencies. Representatives from Westmoreland stated they have trucks in the area and have staff in the office to handle calls. Mr. Severine asked if Seniors will still receive a discount. Ms. Lesnock stated it was in the bid spec.

**6. Motion to approve one-sided parking on the South side of the 500 block of Chartiers Avenue permanently.**

Mr. Bowman made a motion to approve one-sided parking on the South side of the 500 block of Chartiers Avenue permanently. Seconded by Mr. Severine.

No questions on the motion.

6 Yes. 1 Abstain (Mr. Chandler). Motion Carries.

**7. Motion to approve hiring Scott Kanotz as a part time Police Officer.**

Mr. McGarry made a motion to approve hiring Scott Kanotz as a part time Police Officer. Seconded by Mrs. Coleman.

No questions on the motion.

All in favor. Motion Carries.

**UNFINISHED BUSINESS:**

1. Park By-laws- The committee continues to review.
2. Weight Limits Ordinance-The committee continues to review.
3. Ordinance Review-The committee will schedule another meeting.

**NEW BUSINESS:**

1. December 28, 2018 at 1:00 pm in Council Chambers for a vote on streets. The pool house design will be discussed as well.

Mr. Russo asked if the budget approved a park board member. Ms. Lesnock said it will be discussed. Mr. Russo said he will help with the street survey.

**EXECUTIVE SESSION:**

Executive Session held from 7:48 pm-8:29 pm  
Personnel and legal issues discussed.

**ADJOURNMENT:**

Motion by Mr. McGarry to adjourn the meeting at 8:30 pm. Seconded by Mrs. Bails.  
All in favor. Meeting adjourned at 8:30 pm.

**Enclosures:**

- A. Police and Parking Enforcement Reports of November 2018.
- B. Fire Inspection Report of November 2018.
- C. Year-to-Date Budget Report.

Submitted by:

Michelle LoBello





