

## Canonsburg Borough Council Meeting

Monday, April 8, 2019

6:30 PM

### **CALL TO ORDER:**

The meeting was called to order by Mr. Bell at 6:30 pm.

**Moment of Silence** called by Mr. Bell

**Pledge of Allegiance**

**Roll Call:**

Mr. Eric Chandler-Present

Mr. John Severine-Present

Mrs. Tina Bails – Present at 6:35 pm

Mr. Joe McGarry -Vice President-Present

Mrs. Fran Coleman – Present

Mr. Harold Bowman – Present

Mr. Richard Bell –President- Present

**Others Present:** Solicitor Mr. Jeff Derrico, Borough Manager Ms. Denise Lesnock, KLH Engineer Ms. Veronica Bennett, Public Works Mr. Tom Lawrence, Chief of Police Alex Coghill and Mayor David Rhome.

### **PUBLIC COMMENTS:**

None from those in attendance.

### **GUESTS:**

1. Doug McKenery-Friends of the Park addressed Council. He stated he is speaking on behalf of the Friends of the Park since the passing of Jess Rigby. He stated the non-profit organization has re-organized. Terry Startere

is the President, Rob Maiceko Vice President, Doug McKenery Treasurer, Tina Wakefield Secretary. Missy Osterman, Tom Fetcho and Lloyd Rigby will also comprise part of the organizational team. He read a letter stating their mission, working with Council and their transparency. Mr. McKenery said there are separate accounts for projects. The current balance as of March 31, 2019 in the General Fund is \$37,742.04. There is \$30,000 allocated for grants. The DCNR, the Community Parks and Recreation has set aside \$15,000. The Department of Community and Economic Development has 10,000. The Green Way Trails and Recreational Program has \$5,000. The balance is \$7,742.04 for operational expenses. The second account is for the Concerts with \$6,325.16. The third account is the LSA grant with \$10,000. The Pickle Ball account has \$51,046 which is for the construction of the three courts scheduled to start in the Spring. The Friends of the Park will continue to apply for grants for the pathways. Friends of the Park will continue to help with other projects as well. Requests for projects must be written and approved by all members. The new pool house was mentioned. Mr. McKenery said a member of the Friends of the Park should have been on the committee. He suggested a year-round multi-purpose building and suggested ideas for grants and donations. Mr. Chandler thanked Mr. McKenery for the transparency with the accounts. Mr. Bell stated he would like to have someone from the Friends of the Park on the committee and have a voice. Ms. Lesnock said a social room is being

considered. Mr. Bell thanked Mr. McKenery for all he does for the Borough.

**President's Comments:**

Mr. Bell stated he is pleased Mr. McKenery is involved in the operations of the Friends of the Park as he will help the Borough move forward.

Mr. Bell stated the plans and fundraising for the Christmas Celebration have moved along very well and they have a lot accomplished. He stated Council appreciates their efforts.

**MAYOR'S REPORT:**

Mayor Rhome reported the following:

1. Monthly Parking and Police reports provided to Council for review. The Police Department had 38 trips to the court cases, 5,000 miles patrolled and five-hundred and twenty-three 911 calls.
  2. Speed Operations, stop lights and stop signs discussed. Mayor Rhome mentioned the streets that are patrolled.
  3. April 24, 2019 meeting at 11:00 am to be discussed later.
  4. April 14, 2019 clean-up for certain areas of Canonsburg, North Strabane, and Houston. Starts at 11:00 am-5:00 pm at the Canon McMillan High School.
  5. April 27, 2019:
    - a. 5K Bunny Run at 8:30 am at Canonsburg Hospital
    - b. Drug Take Back from 10 am to 2 pm at Shop N Save or Monday through Friday at the Police Department.
    - c. Fire Department annual Cash Bash
  6. April 12, 2019 training for the SWAT Department at the Greenside building.
  7. Handicap parking space for 114 West Pitt Street on voting items.
  8. Executive Session requested.
- Mr. Severine and Mr. Chandler asked a question regarding parking.

**Engineer's Report:**

Ms. Bennett reported on the following:

1. McBurney Road Flooding Issues- survey crew was onsite today finishing survey work. KLH will develop plans to re-route the storm water and address future flooding.
2. Senior Center Electrical Upgrades- this is completed, waiting on the KLH electrician to complete their final inspection which will be conducted this week.
3. College Street Culvert Project- Contracts from Strnisha have been received. Once they have been signed, Ms. Bennett will conduct a pre-construction meeting within the next two weeks. The project will be approximately four weeks.
4. Pool House-KLH will work on three concepts with a range from \$600,000 to one million dollars. This will be available at the May meeting.
5. Sanitary Project-CCTV Work for the area west of South Jefferson Avenue. I&I money will be used, with a budget of \$50,000 for camera work to determine the conditions of the pipes.
6. Paving Project-The top five streets are Four Coins, Deblasio Drive, Arlington Drive, Columbia Drive, Morgan Street and Second Street with a budget of \$300,000. A bid with plans and specs needed. Alley ways are also being considered with a budget of \$200,000 from Liquid Fuel and Act 13 money. Combining the two projects would be a cost savings for the paving project. Some alleys will need reconstructed. Mr. Lawrence discussed the money from Liquid Fuel and Act 13. He and Ms. Bennett will use a priority list to determine the alleys. Coleman alley is on the priority list. The will be out as separate bids but hopefully combined projects. Mr. Bell said Mr. Lawrence is able to decide what needs

done. All of Council agrees with the streets selected.

Mr. Severine asked if grants were applied for the College Street Culvert. Mr. Severine showed Ms. Bennett a grant that came out in March 2019. Discussion held that this grant money may have gone through Redevelopment already.

### **Solicitor's Report:**

Mr. Derrico discussed the following:

1. Mr. Derrico discussed the water course from the park which flows under College Street and into the pipe by the buildings on Jefferson Street. Mr. Derrico said the banks and railroad walls are collapsing. Mr. Derrico had photos taken, reviewed deeds and investigated tax maps. It appears to be on a private property. The Pennsylvania law states the land owner owns the stream if it is on his property and is responsible for the stream. Mr. Derrico said he is not certain where the property lines end. The far side of the bank is difficult to determine whose property it is. Public Works has orange fence around the area, however, that is a temporary fix. Mr. Bell requested a letter to be sent to the property owner with a ten day response timeframe. The letter is to detail the severity of the situation. Mr. Bell said the DEP can be notified if necessary. Ms. Bennett said the DEP has jurisdiction over the water. Mr. Derrico will confer with Ms. Bennett and send a letter to the property owner.

### **Committee Reports:**

1. **Administration and Finance:** Mrs. Coleman stated she and Ms. Lesnock reviewed bills and invoices and approve paying bills.

#### **Motion to approve Canonsburg Borough bills.**

Mrs. Coleman made a motion to pay the bills. Seconded by Mr. McGarry.

No questions on the motion.

#### **Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

2. **Code-** Mr. Severine discussed the following:

1. The Morgan building needs fire walls inside the apartments.

2. Mr. Severine discussed a motion for the buildings in the business and commercial district to remain a business versus apartments, warehouse or storage unit. Mr. Derrico said it is best to amend the current ordinance to require first floor, ground floor or any below grade to remain as a business and not made into apartments. Ms. Bennett said an apartment is not permitted as stated in the Zoning Ordinance. Permits and Occupancy discussed. Discussion regarding the Building Inspector and whether he permitted Occupancy. Ms. Bennett said two permits are needed: Zoning and Occupancy Permit. Ms. Bennett said if they do not have a Zoning Permit, then Code Enforcement has the authority to issue a Cease and Desist order. Mr. Derrico said the Code Enforcement officer should right this up. Further discussion regarding the past Code and Fire Inspector. Ms. Lesnock will speak to the building owner and the Building Inspector.

3. **Public Safety-** Mr. Bowman reported the following:

The Canonsburg Voluntary Fire Department in the month of March 2019 responded to 20 calls

consisting of:

4 Hazardous Condition Calls

6 Good Intent Calls

4. Fire Calls

2 Service Call

1 Weather Event

Average 6 men per call, 59 minutes per call. \$65,000 in damage.

**4. Public Works-** Mr. McGarry thanked Public Works for putting up the Veteran's banners.

**5. Facilities-** Mr. Bell stated this was addressed already.

**6. Parks and Recreation:**

Mrs. Bails reviewed the following:

1. Monthly Park meeting held in March. The Park Board had a moment of silence for Jess Rigby. Park Board member candidates are needed.

2. April 20, 2019 is the Easter Egg Hunt. 1 donut and 1 beverage per person will be available.

3. New pavilion with the grant money. Self-contained unit for bathroom utilities being considered as well as removing the hillside along Woodland Avenue.

4. LSA Grant for the pathways being discussed as well as a retaining wall. Memory plaques on a retaining wall discussed. A decorative fountain discussed.

5. Leak in the pool discussed. Mr. Lawrence stated one leak was found and repaired. Mr. Lawrence said he is still looking at other causes of the leak. He will pressurize the system again. He also said they may camera the pipes. Mr. Bell said he appreciates Mr. Lawrence's efforts.

6. Pool passes are available. Deck chairs and a canvas ordered. Sunday May 19, 2019 from 12 pm-3 pm pool parties can be booked and pool passes purchased. The concession stand will be overseen by the pool manager. New garbage cans ordered. East End Play Ground needs mulch and a video camera. New video cameras discussed. Landscaping will be completed by a private contractor.

7. Pool concerts- there will be four park concerts the first Sunday of every month and four in the pool area on Wednesday nights.

8. The Park Master plan will be updated.

9. Parking lot of Pickle Ball will have asphalt when weather permits.

10. Woodland entrance will have refurbished signs. Some of the grant money will be used for this project.

11. Approximately \$18,000 for pathways and bridges renovations. Steps have been removed.

12. New pavilion approximate cost is \$50,000.

13. The slide that had been purchased is being installed by a professional, so it is covered under a warranty.

**7. Re-Development:**

Mr. Chandler reported on the following:

1. The re-codification for Code and Ordinances is on the Voting Items.

2. Community Conversations- April is postponed. July 11<sup>th</sup> will have the Washington Area Business Incubator with Max Miller and October 10<sup>th</sup> to be announced.

**VOTING ITEMS:**

**1. Motion to approve March 11, 2019 meeting minutes of Canonsburg Borough Council Meeting.**

Mr. McGarry made a motion to approve March 11, 2019 meeting minutes of Canonsburg Borough Council Meeting. Seconded by Mr. Chandler.

No questions on the motion.

All in favor. Motion Carries.

**2. Motion to allow Rusty Gold Brewing to use the Midtown Parking lot for a rib cook-off event on 4<sup>th</sup> of July (lot will close 6pm on July 3, 2019 and will re-open 7pm on July 4, 2019).**

Mr. McGarry made a motion to allow Rusty Gold Brewing to use the Midtown Parking lot for a rib cook-off event on 4<sup>th</sup> of July (lot will close 6pm on July 3, 2019 and will re-open 7pm on July 4, 2019).  
Seconded by Mr. Severine.

All in favor. Motion Carries.

**3. Motion to approve handicapped sign at 114 West Pitt Street (on an annual basis).**

Mrs. Bails made a motion to approve handicapped sign at 114 West Pitt Street (on an annual basis).  
Seconded by Mr. Severine.

All in favor. Motion Carries.

**4. Motion to approve retaining General Code to recodify at a cost of \$14,398.00.**

Mr. Chandler made a motion to approve retaining General Code to recodify at a cost of \$14,398.00.  
Seconded by Mr. Severine.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**5. Motion to approve advertising for bids to repave a portion of Four Coins Drive, Deblasio Drive, Arlington Drive, Morgan Street and Second Street at a cost of \$300,000 from Act 13 Funds.**

Mrs. Bails made a motion to approve advertising for bids to repave a portion of Four Coins Drive, Deblasio Drive, Arlington Drive, Morgan Street and Second Street at a cost of \$300,000 from Act 13 funds. Seconded by Mr. McGarry.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

**6. Motion to approve advertising for bids to repave approximately \$200,000 of alley ways from Liquid Fuels funds.**

Mrs. Bails made a motion to approve advertising for bids to repave approximately \$200,000 of alley ways from Liquid Fuels funds. Seconded by Mr. McGarry.

No questions on the motion.

**Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes  
Mr. Severine-Yes  
Mr. Chandler-Yes  
Mr. Bell-Yes  
7 Yes. 0 No. Motion Carries.

**UNFINISHED BUSINESS:**

1. Ordinance Review-Addressed in Voting Items.
2. Appointment of a member to the Planning Commission (replacing Dan Briner) - No candidates as of yet. The position has been advertised.
3. UP Church parking lot contract-The estimate to repave lot is \$60,000. On-going.
4. Town Park Pool-Discussed in the Engineer's report.

**NEW BUSINESS:**

1. A Borough employee had her baby. Both the mother and baby are doing well.
2. Council will send a thank you note for the generous donation for the body cameras for the Police Department.

**EXECUTIVE SESSION:**

Executive Session held from 7:52 pm- 8:55 pm

**ADJOURNMENT:**

Motion by Mr. McGarry to adjourn the meeting at 8:56 pm. Seconded by Mrs. Bails.  
All in favor. Meeting adjourned at 8:56 pm.

**Enclosures:**

- A. Police/Parking Enforcement Report of March 2019.
- B. Zoning Hearing Board Minutes of April 2, 2019.

Submitted by:

Michelle LoBello



