

Canonsburg Borough Council Meeting

Monday, June 10th, 2019

6:30 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 6:30 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Eric Chandler - Present

Mr. John Severine - Present

Mrs. Tina Bails - Present

Mr. Joe McGarry, Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell, President- Present

Others Present: Solicitor Mr. Jeff Derrico, Borough Manager Denise Lesnock, KLH Engineer Mr. Dave Coldren, Public Works Mr. Tom Lawrence, Chief of Police Alex Coghill and Mayor David Rhome.

GUESTS:

None

PUBLIC COMMENTS:

1. Terry Bove, regarding Greenwood Village in North Strabane Township, asking council to consider passing a resolution accepting the sanitary from the Greenwood Village plan. Mr. Bove stated that the Borough's tap fees are currently \$1,200 and that the plan would need 239 taps which would cost approximately \$287,000. Mr. Bove stated that he is aware the the Borough had concerns about the capacity and condition of the lines on Crawford Street, State Pipe came to televise the lines on Crawford Street. The report and video of the lines showed the lines were in good condition and that the results were sent to KLH Engineers. Mr. Bove attended the last North Strabane Municipal Authority meeting and the authority requested a commitment no additional taps would go through the Greenwood Village without consultation with Canonsburg. Mr. Bove asks that Canonsburg consider the resolution and has in his possession a check for the taps. Mr. Bell stated that our regular engineer, Veronica Bennet, is absent at this month's meeting but that he, Ms. Bennet and Mr. Derrico will discuss this further. Mr. Derrico stated that he was happy with the results but that he noticed there was a part where the pipe narrows and would like to talk to the engineers to see if that would need corrected. Mr. Derrico asked if there was a time frame that this needed to be decided by to which Mr. Bove answered that it could wait until next month.
2. Gary Malaskovitz of Fix Ur Cat, inquired about the status of their application to begin outpatient pet services at their location at 18 West Pike Street. RT Bell replied that there was a meeting the prior week concerning their application and are working on getting the final answer. Mr Derrico responded that Holly Stabile, Zoning Hearing Board solicitor, is reviewing all of the information and he has not heard back with a determination and he believes it falls under pet services and should not require a change in the zoning ordinance as previously thought. Mr. Derrico said Mr. Malazkovitz should hear from Ms. Stabile before the next Borough meeting. Mr. Bell replied that as soon as Ms. Stabile gets in contact with Mr. Derrico with approval, they can move on to the next steps.

3. Richard Russo of the Canonsburg Park Board, thanked Tom Lawrence and his Public Works crew for their work with fixing the leak in the pool and making sure it was ready for the 2019 season. Mr. Russo asked Ms. Lesnock if any assistance was needed to copy prior water bills to request a reimbursement from the water company. Mr. Russo stated that he believes the Borough was overbilled 1.5 million gallons of water from the leak which would produce a credit of water and sewage bills of around \$20,000. Ms. Lesnock replied that she could help in getting the bills prepared for the water company. Mr. Bell stated that the water company would only reimburse the money if the Borough could prove that the leak was permanently fixed. Mr. Lawrence said that he believes the leak is fixed but not 100% confident that it's permanently fixed.
- Mr. Russo brought up that the current Town Park handyman, Quentin Areford, will no longer be available to do repairs and that Borough Public Works employee, Jason Boland, is interested in taking over the position in his spare time as he is licensed and insured. Mr. Derrico's opinion is that there is no legal reason why Mr. Boland couldn't take the job over, the only issue being if he got hurt on Borough property, whose insurance it would be covered under. Mr. Bell responded that he knows the work that Mr. Boland does and that he believes he is very qualified. Discussion was held on bidding requirements for work over \$1,500 but that this work would be routine repairs. Mr. Chandler inquired about when Mr. Boland would be able to do this work for the park to which Mr. Russo replied it would be during evenings and weekends, not during Borough employment. Mr. Bell asked if there should be a vote on this matter, Mr. Derrico said that it was a Park Board decision. Mr. Russo stated he just wanted to have council be aware as he is a Borough employee.
- Mr. Russo brought up the need to vote on a new Park Board member after the passing of Jess Rigby, Mr. Bell explained it is listed on the agenda for a voting item.
- Mr. Russo updated council on two projects: The pickleball courts are almost done and working on finishing touches. The replacement of the BPW pavilion as it is currently unsafe, building a new one located by the Woodland playground using the LSA grant money. It will be rentable and hold about 50-75 people. Due to all of the help that they have done for the community and the park, it will be named after the V.F.W. 191.
- Mayor Rhome discussed the CCTV cameras in the park. Discussion was held about police security in the park and a possible basketball camp held at the basketball courts.

PRESIDENT'S COMMENTS:

None

MAYOR'S REPORT:

Mayor Rhome reported the following:

1. Community Cleanups - About 80-100 people came out over two weekends to collect around 100 bags of litter, public works helped. All Clad came on May 16th to help clean up, plant flowers and feed over 100 senior citizens from the Canon House and Canon Apartments.
2. On June 22nd, a shredding event will be held in the Borough parking lot.
3. Monthly Police Reports: 519 911 calls, 4,500 miles of patrol.
4. SRO Contract - Reviewed by Jeff Derrico and ready to be signed.
5. Canon McMillan School District's letter regarding the good work done by SRO Carl Fetcko, James Eckels is the current SRO at South Central Elementary. Discussion was held about the weights and measures program falling by the wayside with Officer Eckels acting as SRO.

ENGINEER'S REPORT:

Mr. reported on the following:

1. Bid opening for the 2019 Sanitary Sewer cleaning and CCTV Inspection contract, State Pipe Services was the low bid at \$19,425.00. KLH Engineers recommends awarding the contract during tonight's vote.
2. Bid opening for 2019 Milling and Resurfacing Program, Independent Enterprises was the low bid at \$475,827.75. KLH Engineers recommends awarding the contract during tonight's vote.

Mr. Lawrence informed the Engineer of a meeting on Thursday with PennDot, PA American Water and Columbia Gas regarding Ridge Avenue. Mr. Chandler commented that the sidewalks being reconstructed on College Street to which Mr. Lawrence replied that after College Street is completed, Vine Street, Smithfield Street and Adams Avenue will be worked on. Mr. Severine asked that since there will be new streets being put in, the Borough should place weight limits on the roads as he has witnessed a tri-axle on Vine Street, Mr. Lawrence said applying a weight limit is a process. Mr. Bell asked if a sign can be erected prohibiting dual-axle and tri-axes Mr. Coldren replied he can look into it and outline the process of a weight limit.

SOLICITOR'S REPORT:

Mr. Derrico reported on the following:

1. Reviewed the amendment to the SRO agreement, sees no issues. It is a voting item for tonight.
2. UP Church parking lot - has not yet seen the lease for the church parking lot, Mayor Rhome asked Mr. Derrico to have a meeting soon to discuss. Mr. Bell stated that he would like to get his taken care of as soon as possible as it has been lingering for quite some time.
3. Trovato property - Need to set up a meeting with council members and engineers to discuss.

Lengthy discussion was held between Mr. Lawrence and Mr. Derrico about Smith Street condominium properties. Public Works has done upkeep but is unsure who owns the property, Mr. Derrico does not believe the Borough owns it, the entire parcel was conveyed to the developer (Regis Martin, deceased). Chief Coghill stated that the Borough has always maintained the road. Discussion was held on who pays the taxes for the property in question.

COMMITTEE REPORTS:

1. **Administration and Finance:** Mrs. Coleman stated she reviewed bills and invoices and approve paying bills.

Motion to approve Canonsburg Borough bills.

Mrs. Coleman made a motion to pay the bills. Seconded by Mr. McGarry.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

2. **Code-** Nothing new to report. Ms. Lesnock stated the hiring of the new Code Enforcement officer will be voted on tonight after executive session.

3. **Public Works-** Mr. McGarry stated that the Public Works employees were very busy in May.

4. **Public Safety-** Mr. Bowman reported the following:

The Canonsburg Volunteer Fire Department in the month of May 2019 responded to 23 calls consisting of:

5 Hazardous Condition Calls

5 Good Intent Call

2 Fire Calls

1 Service Call

9 False Alarms

1 Rescue Calls.

Average 5 men per call, 18.5 minutes per call. \$0 in damage.

5. Facilities- Mr. Bell stated drawings were submitted for the new pool building.

6. Parks and Recreation - Mrs. Bails reported on the following:

1. New mulch and sand were added to the East End Playground, new equipment to be purchased in the next year.
2. New pavilion at town park as discussed earlier by Rich Russo.
3. New Town Park logo enclosed in packets with history of the park and pool. Town Park will be celebrating it's 100th year in 2023. Park Board would like to use the logo to put on products that can be sold from the concession stand for fundraising purposes.
4. JR Gardner from the Armory Youth Center would like to use the basketball courts for a camp 3 days a week from 9 AM to Noon, it was approved by the Park Board.
5. Portable birdhouse children's library to be placed at the playground where children can borrow books and return them, maintained by an anonymous resident.
6. Pool slide has been secured but it non-operational as Park Board is unhappy how it is currently secured. Looking into better stabilization.
7. Passante Pavilion is currently being renovated, all wood components to be stained.
8. Applied for a new \$200,00 LSA grant to take care of pathways and bridges, Park Board has recently repaired asphalt on paths from the ballfields down to the lower ballfields and through park. Terii Startare and Robert Maceiko have worked diligently to submit the grant.

Mr. Chandler inquired about the new \$200,00 grant, questioning that the grant that the park had already received was for pathways, Mrs. Bails replied that the pathways project was submitted but only partially approved and that the last grant was for the pavilion, which cost more than the \$100,00 that was applied for. Mr. Chandler inquired if the person in charge of the portable library will be working with the Frank Sarris Library to which Mrs. Bails replied that the person in charge of it is separate from the Park Board and is unsure how they plan to run it. Mr. Chandler asked Mrs. Bails if she did any testing for the new logo to see if residents liked it, Mrs. Bails stated that she is asking council vote on the "possible" new logo and the new logo is on the concerts poster to get the opinions of the public. Mr. Chandler asked if they decide on a new logo, will they change all of the signage in the park and pool. Mrs. Bails replied that they will be changing all of the signs and are considering making the signs color coded in the future (blue logo: pool, green logo: park).

Mr. Severing passed out flyers for the Summer Concerts in the Park.

Mrs. Bails thanked Tom Lawrence and Public Works for their work at the park and pool and thanked Chief Coghill for the help with the cameras.

7. Re-Development:

Mr. Chandler reported on the following:

1. Still working on inventory of blighted property, researching parcel numbers and property owners.
2. Reached out to PA Boroughs Association about hosting Pennsylvania Municipal Planning Educational Institute classes that teach community planning, zoning, zoning administration and subdivision and land development.

3. Community Conversations - On July 11th, the Washington Area Business Incubator with Max Miller, WNJ and the Observer Reporter will do a presentation on Entrepreneurship. Those who are interested in opening their own business should attend. It will be from 6 PM-8 PM at the Frank Sarris Library.

VOTING ITEMS:

1. Motion to approve the amended May 13, 2019 meeting minutes of Canonsburg Borough Council Meeting.

Mr. McGarry made a motion to approve the amended May 13, 2019 meeting minutes of Canonsburg Council Meeting. Seconded by Mrs. Coleman.

No questions on the motion.

All in favor. Motion Carries.

2. Motion to approve appointing Cindy Hina to the Park Board, replacing Jess Rigby.

Mrs. Bails made a motion to approve appointing Cindy Hina to the Park Board. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

3. Motion to approve a handicapped parking space at 511 Blaine Avenue.

Mrs. Bails had a question on the motion. Mr. Rhome asked for this motion to be discussed in executive session. Mr. Bell held to vote after executive session.

4. Motion to approve a handicapped parking space at 526 Giffin Avenue.

Mr. Bell held to discuss the motion in executive session and vote afterwards.

5. Motion to award Contract #2019-01 (2019 Sanitary Sewer Cleaning and CCTV Inspection) to State Pipe Services, Inc. in the amount of \$19,425.00.

Mr. McGarry made a motion to award Contract #2019-01 (2019 Sanitary Sewer Cleaning and CCTV Inspection) to State Pipe Services, Inc. in the amount of \$19,425.00. Seconded by Mrs. Coleman.

No questions on the motion.

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

6. Motion to award Contract #2019-02 (Milling and Resurfacing Program) to Independent Enterprises, Inc. in the amount of \$475,827.75.

Mr. Chandler made a motion to award #2019-02 (Milling and Resurfacing Program) to Independent Enterprises, Inc. in the amount of \$475,827.75. Seconded by Mrs. Bails.

No questions on the motion.

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

7. Motion to approve the new logo for Town Park

Mrs Coleman made a motion to approve the new logo for Town Park. Seconded by Mr. McGarry.

No questions on the motion.

6 Yes. 1 No. Motion Carries.

8. Motion to approve an amendment dated 6/27/2019 to the SRO agreement between the Borough of Canonsburg and Canon McMillan School District.

Mr. McGarry made motion to approve an amendment dated 6/27/2019 to the SRO agreement between the Borough of Canonsburg and Canon McMillan School District. Seconded by Mr. Bowman.

No questions on the motion.

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

9. Motion to approve the conditional use application of MPI Supply at 52 Water Street based upon the recommendation of the planning commission contingent upon compliance to the recommendations as set forth in KLH Engineers' letter dated 6/4/2019.

Mr. McGarry made a motion to approve the conditional use application of MPI Supply at 52 Water Street based upon the recommendation of the planning commission contingent upon compliance to the recommendations as set forth in KLH Engineers' letter dated 6/4/2019. Seconded by Mrs. Bails.

No questions on the motion.

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Ms. Lesnock commented that the Borough will have to have a public hearing on this matter, suggested 30 minutes before the agenda meeting, July 1st, 2019.

UNFINISHED BUSINESS:

1. UP Church parking lot contract - discussed earlier.

2. Town Park pool house - discussed earlier.

3. Appointment of a member to the Planning Commission (replacing Dan Briner) - No candidates as of yet.

Mr. Severine stated that he had someone in mind, was told to have that person come to Borough office with a letter of interest.

4. Appointment of a member to the Zoning Hearing Board - No candidates as of yet.

5. Meet with Veronica of KLH Engineers about revisions of zoning map.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

Executive Session held from 7:58 PM to 9:13 PM

Motion to approve a handicapped parking space at 511 Blaine Avenue for a 60 day trial period.

Mr. Chandler made a motion to approve a handicapped parking space at 511 Blaine Avenue for a 60 day trial period. Seconded by Mr. McGarry.

No questions on the motion.

Roll Call:

Mr. Bowman-No

Mrs. Coleman-Abstain

Mr. McGarry-Yes

Mrs. Bails-No

Mr. Severine-No

Mr. Chandler-Yes

Mr. Bell-Yes

3 Yes. 3 No. 1 Abstain. Tie broken by Mayor Rhome - Yes. Motion carries.

Motion to approve a handicapped parking space at 526 Giffin Avenue.

Mrs. Bails made a motion to approve a handicapped parking space at 526 Giffin Avenue. Seconded by Mr. McGarry.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Motion to approve hiring Josh Smith in the position of Code Enforcement Officer.

Mr. Garry made a motion to approve hiring Josh Smith in the position of Code Enforcement Officer.

Seconded by Mr. Chandler.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

Mrs. Lesnock made an announcement that Michelle Lobello who has attended the meetings and typed the

minutes for the last 6 years received a promotion at her job and will no longer be able to do the minutes and announced that Callie Munch has stepped in to take over the position. Discussion was held if that would be a voting item for council.

Motion to approve hiring Callie Munch in the position of Meeting Secretary.

Mr. McGarry made a motion to approve hiring Callie Munch in the position of Meeting Secretary. Seconded by Mrs. Coleman.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Chandler-Yes

Mr. Bell-Yes

7 Yes. 0 No. Motion Carries.

ADJOURNMENT:

Motion by Mr. McGarry to adjourn the meeting at 9:14 pm. Seconded by Mrs. Coleman.

All in favor. Meeting adjourned at 9:14 pm.

Submitted by:
Callie Munch