

Canonsburg Borough Council Meeting

Monday, September 9th, 2019

6:30 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 6:30 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Eric Chandler - Present

Mr. John Severine - Present

Mrs. Tina Bails - Present

Mr. Joe McGarry, Vice President - Present

Mrs. Fran Coleman - Absent

Mr. Harold Bowman - Present

Mr. Richard Bell, President - Present

Others Present: Borough Manager Denise Lesnock, KLH Engineer Veronica Bennett, Public Works Director Tom Lawrence, Police Chief Alex Coghill and Mayor David Rhome.

GUESTS:

None

PUBLIC COMMENTS:

1. Julie Chandler wished Council President, RT Bell a happy birthday.

PRESIDENT'S COMMENTS:

1. Mr. Bell stated that Mrs. Coleman will not be at the meeting.

MAYOR'S REPORT:

1. Police and Parking Enforcement reports of August 2019.
2. Letter from the Department of Energy in regards to a study/assessment of the site on Strabane Avenue, to possible allow cattle to graze on the land.
3. Approval to allow an Autism Fundraising Walk at the park, with the use of the Main Pavilion.
4. Department of Health holding a meeting at the Canon McMillan High School Auditorium with Mayor Rhome, Representative Tim O'Neill and Senator Camera Bartolotta on October 7th at 6:00 PM about the cancer outbreak in the area.
5. The National Drug Take Back program will be on October 26th.
6. On October 24th, the Young Marines would like to put up red ribbons on the trees for Red Ribbon Month.
7. Grand Opening of C. May Interiors on West Pike Street, complimented the hard work that was put into the building.
8. Jack o Lantern Jog will be on October 27th at 9:00 AM.
9. Around 900 hours of community service has been done around the community.
10. Parents of Tyler Maceiko are present as Tyler will be voted in as a Part Time officer of the Canonsburg Police Department, Chief Coghill explained that Tyler was unable to come to the meeting tonight due to his work schedule. A full time Police Officer was to be voted on and sworn in tonight but the candidate had since passed on the job offer, Mayor Rhome and Chief Coghill would like to vote for the candidate next in line instead pending a background investigation as the officers

are using many overtime officers due to a sudden retirement.

11. Oktoberfest coming up soon, a lot of work has been put in and there will be many safety precautions. The Oktoberfest committee are still looking for volunteers.

ENGINEER'S REPORT:

Ms. Bennett reported on the following:

1. CCTV Project - Project is completed and reports have been submitted to KLH, invoices have not been submitted to KLH as of yet but are expected to be ready at the next meeting for a vote for payment to State Pipe.
2. Paving Project - About 95% complete, all the roads are milled and paved, they are currently waiting for the ADA ramps to be completed on Second Street before they can mill and pave that road. Until that is complete, they are backfilling curbs and doing site restoration work. Ms. Bennet would like to meet with Mr. Lawrence and their inspector to do a walkthrough of all the roads before the contractor leaves the area. There were a couple issues on Hickory Alley that have since been fixed.
3. College Street Culvert - Poured other footer, project should be finished in 1-2 weeks. Mr. Chandler complimented the work done on the culvert.
4. Murdock Street - Emergency fix of a sewer line that busted and was leaking into the storm sewer line, discharging into the creek. Both lines were fixed.

SOLICITOR'S REPORT:

Mr. Dalfonso introduced himself and reported on the following;

1. Spoke to Chief Coghill and President Bell about property maintenance issues and forwarded an ordinance to Ms. Lesnock and Mr. Bell to review forgoing the summary citation process. Discussion was held about PODs being parked on the street and taking over resident parking.

Mayor Rhome asked Mr. Dalfonso about an ordinance giving the police the authority to make corrective action at bars instead of sending a LCE officer. Mr. Dalfonso stated he sent a draft ordinance to Mr. Bell that covers noise violations that the police can enforce.

COMMITTEE REPORTS:

1. **Administration and Finance:** Mrs. Coleman was absent from the meeting, Ms. Lesnock stated Mrs. Coleman came in to review the bills and invoices.

Motion to approve Canonsburg Borough bills.

Mr. McGarry made a motion to pay the bills. Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

2. **Code** - Mr. Severine complimented Code Enforcement officer, Josh Smith, on the monthly reports. Mr. Chandler also complimented his work. Mr. Severine also brought up the issues of rentals not providing 2 parking spots per unit as the borough ordinance requires.

3. **Public Works-** Mr. McGarry presented the report from Public Works for the month of August. Mr. Bell

asked Mr. Lawrence about the bathrooms at the ballfields needing constant repair. Discussion was held at length about the destruction of the skatepark the past couple weeks. He stated there has been trash scattered all over and general neglect, he asked that if it happened again that he be allowed to shut it down for a period of time, possible fixes from council members were discussed.

Mr. Severine stated that a street sign for Perry Como Avenue and Euclid Avenue was missing.

Mr. Bell inquired about Public Works cutting the grass at 5 East Pitt Street and 618 South Central Avenue.

Mr. Lawrence stated that code enforcement will research the owner's of the property and attempt to make contact but if they cannot get them to comply to the maintenance, Public Works will cut the grass and send the property owner a bill and if left unpaid, will get a lien on their property. Mr. Chandler explained that 618 South Central is one of the addresses on the Land Bank list.

4. Public Safety- Mr. Bowman reported the following:

The Canonsburg Volunteer Fire Department in the month of August 2019 responded to 30 calls consisting of:

7 Hazardous Condition Calls

4 Good Intent Calls

4 Fire Calls

9 Service Calls

3 False Alarms

0 Special Intent

3 Rescue Call

Average 5 firefighters per call, 40 minutes per call. \$0 in damage.

Mr. Bowman stated that a police call was involved in an accident the Friday prior to the meeting and they are waiting for an estimate for the damage now. There were no injuries.

5. Facilities- Mr. Bell stated a meeting needed to be scheduled for the new pool building.

6. Parks and Recreation - Mrs. Bails reported on the following:

1. New pavilion is underway and under budget, should begin construction in October and be ready to rent out next spring. The self-contained restroom for the pavilion will also help the Pickleball court's visitors.
2. The 2019 season at the pool was good, the budget needs worked on for the pool and concession stand.
3. Camp Splash had a great season, there was an average of 60 kids per week.
4. Swim lessons will continue in the 2020 season.
5. A canopy was blown apart, adirondack chairs were stolen in a "scavenger hunt" and the pool cleaning robot needs to be replaced for the next season.
6. Pool parties were scheduled every night for 3 months, looking to increase the price by \$25 because of the need for additional lifeguards.
7. Park Bylaws are complete and were enclosed in the meeting packet to be voted on,
8. There will be a bonfire at the park on October 18th between 6-8 PM with face painting, caricatures and a live band.
9. Waterfall in the park will be worked on by Lou Gadani and Linda Spencer.
10. Handicap swing and library was installed at the playground.
11. Looking into a fiberglass liner for the tank to come out of next year's budget, and are currently waiting to hear back if they receive a \$200,000 grant to help with the cost. Mr Chandler asked to be provided with a copy of the grant application.

Mr. Chandler also asked how the chairs were stolen from the pool, Mrs. Bails stated that someone jumped the fence and stole 12 chairs and the camera was not working. Mayor Rhome stated that before any chairs were stolen, he received a request from more loungers in the pool area. Mrs. Bails explained that they are very expensive and only have some because another pool went out of

business. Mrs. Bails explained that they added new picnic tables and benches for seating.

Mr. Lawrence spoke about the leaks in the tank, someone will be coming to the pool to look at it.

Mr. Severine asked about the plans for the new pool house, Mr. Bell said it was discussed earlier.

12. Concrete pad to be installed to anchor the new pool slide to be ready for the 2020 season.

13. Mr. Bell stated that the Pickleball club will be locking the courts in November. They will provide the locks and will give keys to the Borough and Park committee.

7. Re-Development:

Mr. Chandler reported on the following:

1. Waiting to hear back from Rob Philips from the Redevelopment Authority about the list for the Land Bank.
2. Annual Library Luncheon for the Frank Sarris Library on October 20th.
3. Washington Area Business Incubator - Those who want to start or extend their business are still welcome to turn in applications for a business planning competition.

VOTING ITEMS:

1. Motion to approve the August 12, 2019 meeting minutes of Canonsburg Borough Council Meeting.

Mr. McGarry made a motion to approve the August 12, 2019 meeting minutes of Canonsburg Council Meeting. Seconded by Mr. Chandler.

No questions on the motion.

5 Yes. 1 No. 1 Absent. Motion Carries.

2. Motion to accept the retirement of James Saieva effective 9/1/2019.

Mr. McGarry thanked Mr. Saieva for his service to the Canonsburg Borough.

Mr. McGarry made a motion to accept the retirement of James Saieva effective 9/1/2019. Seconded by Mrs. Bails.

No questions on the motion.

All in favor. Motion Carries.

3. Motion to hire David Meyers as a full-time police officer pending clearances and background check effective 10/1/2019.

Mr. McGarry made a motion to hire David Meyers as a full-time police officer pending clearances and background check effective 10/1/2019. Seconded by Mr. Bowman.

No question on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

All in favor. Motion Carries.

4. Motion to hire Tyler Maceiko as a part-time police officer effective 10/1/2019.

Mr. McGarry made a motion to hire Tyler Maceiko as a part-time police officer effective 10/1/2019.

Seconded by Mr. Chandler.

No question on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

All in favor. Motion Carries.

5. Motion to approve the Canonsburg Parks and Recreation Board Bylaws.

Mrs. Bails made a motion to approve the Canonsburg Parks and Recreation Board Bylaws. Seconded by Mr. Severine.

No questions on the motion.

All in favor. Motion carries.

6. Motion to approve Autism Open to conduct a walk through the park and to use the Main Pavilion (free of charge) from 9 AM to 3 PM on October 26, 2019.

Mr. McGarry made a motion to approve Autism Open to conduct a walk through the park and to use the Main Pavilion (free of charge) from 9 AM to 3 PM on October 26, 2019. Seconded by Mr. Bowman.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

All in favor. Motion carries.

7. Motion to advertise seeking bids for grass cutting services for 2020.

Mr. Chandler made a motion to advertise seeking bids for grass cutting services for 2020. Seconded by Mrs. Bails.

Mr. Severine asked how long the contract will be for, Ms. Lesnock stated it's a 3 year contract with a 5 year option.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

All in favor. Motion carries.

8. Motion to approve parking lot (W. Pike Street) lease between Canonsburg UP Church and the Borough.

Mr. McGarry made a motion to approve parking lot (W. Pike Street) lease between Canonsburg UP Church and the Borough. Seconded by Mr. Chandler.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

9. Motion to advertise seeking bids to pave Canonsburg UP Church parking lot (W. Pike Street).

Mr. McGarry made a motion to advertise seeking bids to pave the Canonsburg UP Church parking lot (W. Pike Street). Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman-Yes

Mrs. Coleman-Absent

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine- Yes

Mr. Chandler-Yes

Mr. Bell-Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

UNFINISHED BUSINESS:

1. Town Park Pool House - Schedule a meeting. Also discuss Little Joe's Market flooding issue (Unfinished Business Item #3). Discussion was held about the process that owner of Little Joe's Market will have to follow with Conservation District.

2. Zoning Map Revisions - Discussions have been held with Code and Zoning, have been in contact with company that is handling the changes. Mr. Chandler explained the lengthy review and change process involved.

NEW BUSINESS:

Mayor Rhome asked that the time and date be decided for Trick or Treat so that families can plan in advance. Discussion was held. Decided on Halloween, October 31st, from 6-8 PM as done in years past.

Mayor Rhome asked that residents be careful of people going door to door, the Borough has a process that people must go through to get a permit and to ask to see their permit. He asks that residents do not let anyone they do not know into their homes.

EXECUTIVE SESSION:

None

ADJOURNMENT:

Motion by Mrs. McGarry to adjourn the meeting at 7:35 pm. Seconded by Mrs. Bails.
All in favor. Meeting adjourned at 7:35 pm.

Submitted by:
Callie Munch