

**Canonsburg Borough Council Voting Meeting**

Monday, June 14th, 2021

6:30 PM

**CALL TO ORDER:**

The meeting was called to order by Mr. Bell at 6:30 pm.

**Moment of Silence** called by Mr. Bell.

**Pledge of Allegiance**

**Roll Call:**

Mr. Eric Chandler - Present

Mr. John Severine - Present

Mrs. Tina Bails - Absent

Mr. Edward P. Yorke - Present

Mr. Richard Russo - Present

Mr. Harold Bowman - Present

Mr. Richard Bell, President - Present

**Others Present:** Borough Manager Denise Lesnock, Mayor David Rhome, Solicitor Joseph Dalfonso, Public Works Director Tom Lawrence, Police Chief Alex Coghill

**Absent:** Engineer, Veronica Mowry.

**GUESTS:**

Kathy Norton explained that was present at the meeting as the Chamber of Commerce liaison.

**PUBLIC COMMENTS:**

None.

**PRESIDENT'S COMMENTS:**

Mr. Bell stated that council has made the decision to give committee reports at the Agenda meetings and only take action on voting items at the Voting meeting.

**MAYOR'S REPORT:**

Mayor Rhome stated that he gave his report at the Agenda meeting.

**ENGINEER'S REPORT:**

Mrs. Mowry was absent.

**SOLICITOR'S REPORT:**

Mr. Dalfonso reported on the following:

1. The stop sign that was once located at the corner of Arlington and Columbia can be reinstalled as it was already included in the ordinance.

**BOROUGH MANAGER'S REPORT:**

1. Stop sign at Arlington and Columbia - Discussed in Solicitor's Report
2. Interviewed Nicholas Luchini for the Finance Officer position and recommended that council vote to hire him later in the evening.
3. Interviewed for Code/Zoning secretary position and found a strong candidate that Ms. Lesnock would like to hire.
4. Spoke to Camp Splash Director, Leah Drain. Camp will begin the following Monday, averaging 66 campers per week.

Ms. Lesnock congratulated Mr. Yorke who was asked to join The External Advisory Board to the Health Effects of Hydraulic Fracking Epidemiology research study being conducted by the University of Pittsburgh. Ms. Lesnock went on to explain that Mr. Yorke received his invitation from Dr. Evelyn Talbot from the Department of Epidemiology.

**COMMITTEE REPORTS:**

1. **Administration and Finance:** Mr. Yorke stated that he met with Ms. Lesnock to review the bills and that everything was routine business and was in order.

**Motion to approve Canonsburg Borough bills.**

Mr. Yorke made a motion to approve Canonsburg Borough bills. Seconded by Mr. Russo.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No, 1 Absent. Motion Carries.

2. **Code** - Mr. Severine reported that trucks have been dumping shingles over a hillside in an alley in the East End.

3. **Public Works** - Mr. Bowman presented the May 2021 Public Works Report at the Agenda meeting.

4. **Public Safety** - Mr. Bowman presented the May 2021 Fire Department Report at the Agenda meeting.

5. **Facilities** - Mr. Russo inquired about the West Pike Street Steps project regarding the elevation from the sidewalk, Mr. Lawrence explained.

6. **Parks and Recreation** - Ms. Bails was absent.

7. **Re-Development** - Mr. Chandler stated he would like to have a workshop meeting to discuss Redevelopment progress.

8. **Sewer Authority**: Mr. Yorke reported that CHJSA meeting minutes that were submitted in meeting packets and discussed at the Agenda meeting.

### **VOTING ITEMS:**

**1. Motion to approve the May 10, 2021 meeting minutes of Canonsburg Borough Council.**

Mr. Yorke made a motion to approve the May 10, 2021 meeting minutes of Canonsburg Borough Council. Seconded by Mr. Chandler.

No questions on the motion.

6 Yes, 0 No, 1 Absent. All in Favor. Motion carries.

**2. Motion to approve the May 25, 2021 special meeting minutes of Canonsburg Borough Council.**

Mr. Chandler made a motion to approve the May 25, 2021 special meeting minutes of

Canonsburg Borough Council. Seconded by Mr. Severine.

No questions on the motion.

6 Yes, 0 No, 1 Absent. All in Favor. Motion carries.

**3. Motion to approve hiring Lyndsay E. Dupain as a part-time Canonsburg Police Officer effective June 16, 2021.**

Mr. Bowman made a motion to approve hiring Lyndsay E. Dupain as a part-time Canonsburg Police Officer effective June 16, 2021. Seconded by Mr. Yorke.

No questions on the motion.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No, 1 Absent. Motion Carries.

**4. Motion to approve adding “Off Duty Policy” as Chapter 37 to the Canonsburg Police Department’s Standard Operating Procedure.**

Mr. Yorke made a motion to approve adding “Off Duty Policy” as Chapter 37 to the Canonsburg Police Department’s Standard Operating Procedure. Seconded by Mr. Bowman.

No questions on the motion.

6 Yes. 0 No. 1 Absent. Motion Carries.

**5. Motion to approve raising the hourly wages for part-time police officers from \$17 to \$20 an hour.**

Mr. Yorke made a motion to approve raising the hourly wages for part-time police officers from \$17 to \$20 an hour. Seconded by Mr. Bowman.

No questions on the motion.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**6. Motion to approve hiring Pennstrategies (JDM Consultants, LLC) as our grant writer at a cost of \$3,000 monthly.**

Mr. Chandler made a motion to approve hiring Pennstrategies (JDM Consultants, LLC) as our grant writer at a cost of \$3,000 monthly. Seconded by Mr. Yorke.

No questions on the motion.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**7. Motion to approve spending \$25,000 from the anticipated American Rescue Plan Act of 2021 as an incentive/startup grant to draw restaurants to the downtown area.**

Mr. Chandler made a motion to approve spending \$25,000 from the anticipated American Rescue Plan Act of 2021 as an incentive/startup grant to draw restaurants to the downtown area. Seconded by Mr. Russo.

No questions on the motion.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**8. Motion to approve Dave Deluca going from part-time parking enforcement officer to full-time parking enforcement officer.**

Mr. Severine made a motion to approve Dave Deluca going from part-time parking enforcement officer to full-time parking enforcement officer. Seconded by Mr. Yorke.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**9. Motion to approve Resolution #07-21 plan revision for new land development. (Sewage facilities planning module for Scarmazzi Homes at Greenside Avenue).**

Mr. Bowman made a motion to approve Resolution #07-21 plan revision for new land development. (Sewage facilities planning module for Scarmazzi Homes at Greenside Avenue). Seconded by Mr. Chandler.

Mr. Russo asked Mr. Chandler if this project had gone to the planning commission yet, Mr. Chandler replied that it had not but it will need to and this is the first step.

6 Yes. 0 No. 1 Absent. Motion Carries.

**10. Motion to approve franchise agreement made between Canonsburg Borough and Comcast of Pennsylvania II, Inc.**

Mr. Severine made a motion to approve franchise agreement made between Canonsburg Borough and Comcast of Pennsylvania II, Inc. Seconded by Mr. Chandler.

No questions on the motion.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**11. Motion to hire Nicholas Luchini as the Finance Officer starting at \$19 an hour and a start date of June 16th, 2021.**

Mr. Yorke made a motion to hire Nicholas Luchini as the Finance Officer starting at \$19 an hour and a start date of June 16th, 2021. Seconded by Mr. Chandler.

**Roll Call:**

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Absent

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

**UNFINISHED BUSINESS:**

1. Zoning Ordinance/Map - Planning Commission meeting will be on June 24th at 6:30 PM

to review.

2. Hiring a Finance Officer - Voted on tonight.
3. Ordinance making Jefferson Avenue one way to create on-street parking (tabled from April 12th meeting) - Continue to table
4. Vacant Property Ordinance - Mr. Chandler asked to set up a meeting with the code committee to discuss.
5. Landlord/Tenant Registration - Mr. Chandler asked to set up a meeting with the code committee to discuss.
6. Stop sign at Arlington and Columbia - Discussed earlier in the meeting
7. Advertise to move July 5th agenda meeting to July 6th due to the holiday

**NEW BUSINESS:**

Mr. Russo asked Ms. Lesnock about the amount of Engineering expenses in the budget report, Ms. Lesnock explained that the income from the building permits in the revenue section of the budget offsets that amount.

Mr. Rhome reminded everyone that the Fourth of July parade will be held on July 3rd this year and chairs can be put out 48 hours before the start of the parade. Mr. Rhome also explained that the stadium will be open for people to watch the fireworks but there will not be any other entertainment.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

Motion by Mr. Yorke to adjourn the meeting at 6:53 PM. Seconded by Mr. Bowman. All in favor.

Meeting adjourned at 6:53 PM.



Submitted by:

Callie Munch