

Canonsburg Borough Council Voting Meeting

Monday, October 11, 2021

6:30 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 6:32 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Eric Chandler - Present

Mr. John Severine - Present

Mrs. Tina Bails - Present

Mr. Edward P. Yorke - Present

Mr. Richard Russo - Present

Mr. Harold Bowman - Present

Mr. Richard Bell, President - Present

Others Present: Borough Manager Denise Lesnock, Mayor David Rhome, Solicitor Joseph Dalfonso, Public Works Director Tom Lawrence, Police Chief Alex Coghill

Absent: Engineer, Veronica Mowry.

MAYOR'S COMMENTS:

Mayor Rhome introduced the newest police officer of the Canonsburg Police Department, Lindsey Dupain. Mr. Bell commented that we are glad she is here. Lindsey thanked everyone for the opportunity.

GUESTS:

Jason Fitzgerald, Penn Strategies - Our grant writer. He went over a memo that he added to the packets, and he thanked the borough manager for helping him get this in the packets. All of the various grant requests were potential projects for the borough. We are ultimately working to do is create a strategy to apply for funding for priority projects and

get the grants approved. Jason advised the goal was to put ideas in and match them up with a grant program. There are two resolutions on the agenda that are turning into applications. Most of the applications we will do in the first part of the year. The two applications for consideration tonight. The first is an LSA grant for all of the police equipment requirements, which is being worked on with the chief, would be best suited for this grant. Upon your approval tonight, we will submit the grant and we will continue to advocate for that. The second application for consideration is a multimodal grant for a streetscape project. Just collected some information and Denise is working with the engineers to what we will need to be able to submit that application so we are confident that will be able to be submitted on November 5th. This is a continuation of the streetscape project that started in Canonsburg maybe 11 years ago. So, we obviously researched what was done there before and there was a recommendation for a phase two, so we are going to try and get phase two funded. I have had a number of conversations with Councilman Russo with regard to parks and recreation. If we take a look at some of the other future projects, we can pursue multimodal funds, and greenway trails and recreation funds for parks, etc. We are working on making sure the applications we submit don't compete with each other, they get funded, and we move on to the next priority. A lot of funding will be available in addition to the two regular programs, the DCNR, C2P2 grants, and the Greenway Trails and Recreation grants. We are going to be determining what projects with public input and input from council to pursue for funding for the Spring of next year. We will put together a plan to review and either be approved or not approved which will give me a direction on where to go. The two immediate ones we are asking you to act on tonight, are LSA and PennDOT Multimodal, there will be detailed discussions about the others. Jason asked that council review this list and either thru Denise or by contacting him directly let him know if he is missing anything or if he put something in the wrong category. Jason stated he would like to finalize a draft plan to be looked at during the next

meeting, so he knows what he needs to pursue next year with the permission of asked Mr. Bell and Denise. Jason went on to advise that Governor Wolf made the decision to reopen the Redevelopment Assistance Capital Program for 2021 prior to announcing the first phase. He has opened it for 30 days and the 2 projects that are listed for consideration because we would need to get a resolution in front of you next month is the renovation for the senior center and upgrading the amphitheater in the park. so either one of those two projects would qualify. The rules are for the program for what we need to submit for this round is not a lot of detailed information it is a pretty political program, but we need to get the submission in. We basically need cost information, and we could handle the narrative. Needs to be a minimum of a million-dollar project but part of that could include the value of the property. We would need a rough estimate and it could be based on a construction estimate it doesn't need to be all of the stuff we are asking for with the multimodal project because it is a wish list and only 10% of those applications are approved. We need to find the project, get the application in, and meet with the legislatures to let them know this is important. Jason concluded his presentation and asked if there were any questions.

Mr. Russo confirmed this letter is going to follow and track the grants that are out there. We have 2 flood grants that were submitted by KLH so he asked going forward if this would be submitted monthly could he have those on, so we know the deadline, so we know they are out there. Jason advised he would have them on there. Mr. Russo then asked how he would manage allocating/matching funds. Jason advised a spreadsheet will be put together that shows what has been applied for and what the match requirements are. No match for LSA and 30% match for PennDot Multimodal but a waiver will be requested. When the grant award happens, we will have to come back in front of you to have another resolution passed entering into the agreement and that's where we would have to specifically identify the match.

Mr. Russo and Mr. Bell thanked Jason.

Jamie Inferrera, Dinsmore and Shohl - Bond Council. She advised there is copy of the ordinance in the packets council has and it serves six primary functions. Jamie went over each of the six functions of the ordinance and their purposes. She went on to advise this is the only public meeting that will be held with respect to the bonds, but they will continue to work the borough manager and the solicitor throughout the process up to and including the closing.

Jamie concluded her presentation and asked if there were any questions.

Mr. Yorke asked where the firm was located, and Jamie advised it is located in Pittsburgh.

Mr. Yorke and Bell thanked her.

Anthony Mitesi, PNC Bank – Banker for the Bond Issuance. He provided an update as to what Jamie explained to everyone and advised once the rating is made public, the final piece of the marketing document can be made public for review and then after it's posted the rate will be locked in and everything will be in place which takes about 30 days. Anthony then went on to go over benchmarks and interest rates. At this time, Anthony asked if there were any questions.

Mr. Bell thanked him for attending the meeting.

PUBLIC COMMENTS:

PRESIDENT'S COMMENTS:

Mr. Bell read a copy of a letter from the Department of Justice. He commended the Chief of Police, the Mayor and the officers involved. Mr. Bell then asked if there were any comments.

Mr. Yorke brought up getting some type of file cabinets for council to keep in council chambers. Mr. Bell explained the fact that council has no access to keep anything on borough property. He stated council would like to see if they can get file cabinets that they have access to here in council chambers. The solicitor advised as long as the location of the cabinets locks and has a key to get in this shouldn't be an issue.

VOTING ITEMS:

1. Approve the September 13, 2021, meeting minutes of Canonsburg Borough Council.

Mr. Yorke made a motion to approve the September 13, 2021, meeting minutes of Canonsburg Borough Council. Seconded by Mrs. Bails.

No questions on the motion.

All in Favor. Motion carries.

2. Approve Landlord/Tenant Registration Ordinance #1355.

Mr. Chandler made a motion to approve Landlord/Tenant Registration Ordinance #1355.

Seconded by Mr. Bowman.

No questions on the motion.

All in Favor. Motion carries.

3. Approve Zoning Ordinance #1356

Mr. Yorke made a motion to approve Zoning Ordinance #13564 Seconded by Mr. Bowman.

No questions on the motion.

All in Favor. Motion carries.

4. Approve Vacant Property Ordinance #1357.

Mr. Chandler made a motion to approve Vacant Property Ordinance #1357. Seconded by Mr. Bowman.

Mr. Severine asked if a building without a gas meter on it is considered a vacant property. The solicitor advised he believes this is one of the characteristics. The way the ordinance reads is there are certain characteristics that need to be met. Mr. Bowman then asked about past properties being vacant. The solicitor they haven't been defined as vacant by the borough because you don't have a vacant property ordinance as of yet so whether the buildings are vacant, your code enforcement officer hasn't made that determination so it would apply to all building in the borough currently.

All in Favor. Motion carries.

5. Enact an ordinance, prepared, and presented by Bond Counsel and reviewed by the Solicitor, authorizing the issuance of general obligation bonds in an aggregate principal

amount not to exceed \$3,200,000, for the purpose of funding capital projects, all in accordance with the provisions of the Local Government Unit Debt Act.

Mrs. Bails made a motion to enact an ordinance, prepared, and presented by Bond Counsel and reviewed by the Solicitor, authorizing the issuance of general obligation bonds in an aggregate principal amount not to exceed \$3,200,000, for the purpose of funding capital projects, all in accordance with the provisions of the Local Government Unit Debt Act.
Seconded by Mr. Yorke.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

6. Approve Resolution # 09-2021 authorizing the submission of a Pennsylvania Department of Transportation Multimodal Grant application (Streetscape II).

Mr. Chandler made a motion to resolution # 09-2021 authorizing the submission of a Pennsylvania Department of Transportation Multimodal Grant application (Streetscape II).
Seconded by Mrs. Bails

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

7. Approve Resolution # 10-2021 authorizing the submission of a LSA Grant application (upgrades/enhancements/purchases associated with the police department).

Mr. Yorke made a motion to approve Resolution # 10-2021 authorizing the submission of a LSA Grant application (upgrades/enhancements/purchases associated with the police department). Seconded by Mrs. Bowman.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

8. Approve all bills presented on the current warrant lists. Mr. Yorke made a motion to approve all bills presented on the current warrant lists. Seconded by Mr. Severine.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

9. Approve Trick or Treat for October 31st from 6 to 7:30pm.

Mr. Bowman made a motion to approve Trick or Treat for October 31st from 6 to 7:30pm.

Seconded by Mr. Yorke.

No questions on the motion.

All in favor. Motion Carries.

10. Approve extending Magistrate lease an additional 5 years with an addendum (will allow the County to construct improvements on the premises to add further security to its employees).

Mrs. Bails made a motion to approve extending Magistrate lease an additional 5 years with an addendum (will allow the County to construct improvements on the premises to add further security to its employees). Seconded by Mr. Severine.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

11. Approve an agreement with Keystone Collections Group to begin collecting Current /Delinquent Business Privilege and Mercantile Tax.

Mr. Severine made a motion to approve an agreement with Keystone Collections Group to begin collecting Current /Delinquent Business Privilege and Mercantile Tax. Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

12. Authorize KLH Engineers to rebid Contract 2021-05 Ballfield lights.

Mr. Yorke made a motion to authorize KLH Engineers to rebid Contract 2021-05 Ballfield lights. Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

13. Approve Independent Enterprises, Inc. Pay Application Number 2 (final) in the amount of \$13,819.00 for all work completed under Contract# 2021-03 West Pike Steps.

Mr. Yorke made a motion to approve Independent Enterprises, Inc. Pay Application Number 2 (final) in the amount of \$13,819.00 for all work completed under Contract# 2021-03 West Pike Steps. Seconded by Mr. Bowman.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

14. Approve Roto Rooter's Change Order Number 5 in the amount of \$19,850.00 for road base and drainage repairs on First Street.

Mr. Chandler made a motion to approve Roto Rooter's Change Order Number 5 in the amount of \$19,850.00 for road base and drainage repairs on First Street. Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

15. Approve Roto Rooter's Pay Request Number 3 (final) in the amount of \$143,410.93 for all work completed on Contract # 2021-01. (Roto Rooter stated they will have their final pay application in by Oct. 4th).

Mr. Yorke made a motion to approve Roto Rooter's Pay Request Number 3 (final) in the amount of \$143,410.93 for all work completed on Contract # 2021-01. (Roto Rooter stated they will have their final pay application in by Oct. 4th). Seconded by Mrs. Bails.

No questions on the motion.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

16. Approve a contract with Enterprise for Vehicle Leases.

Mr. Chandler made a motion to approve a contract with Enterprise for vehicle leases.

Seconded by Mrs. Bails.

Mr. Severine asked if we get 5 cars we have to turn 5 in so is there a time limit we have or are we going to have 5 on the books next year like in the past? Mr. Russo stated it's a question of do they sell it or don't they, but he doesn't think that there is anything in these contracts that says it has to be sold or what happens if it doesn't. Mr. Chandler explained that we hold on to the vehicles and pay everything until they are sold. Once they are sold we do not pay anymore.

Roll Call:

Mr. Bowman - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

Mrs. Bails - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

7 Yes. 0 No. Motion Carries.

17. Approve a handicapped parking sign be placed at 301 Belmont Ave.

Mr. Yorke made a motion to approve a handicapped parking sign be placed at 301 Belmont Ave. Seconded by Mrs. Bails.

No questions on the motion.

All in Favor. Motion carries.

18. Approve placing a No Parking Sign at Orchard/Taylor. Mr. Yorke made a motion to approve a handicapped parking sign be placed at 301 Belmont Ave. Seconded by Mr. Severine.

No questions on the motion.

All in Favor. Motion carries.

UNFINISHED BUSINESS:

1. Ordinance making Jefferson Avenue one way to create on-street parking (tabled from April 12th meeting).
2. Making Pitt Street one-way from Central to Greenside (tabled)Side-by-Side Usage Policy

NEW BUSINESS:

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Motion by Mr. Russo to adjourn the meeting at 7:30 PM. Seconded by Mr. Yorke

All in favor.

Meeting adjourned at 7:30 PM.

Submitted by:

Melissa Graff