

2011 EARNED INCOME TAX RETURN

for the Borough of Canonsburg and Canon-McMillan School District

<p><i>Make checks payable and return completed form to:</i></p> <p>ROBERT A. MACEIKO, Tax Collector 15 North Central Avenue Canonsburg, PA 15317 (724) 745-5310</p>	<p>OFFICE HOURS</p> <p>Monday thru Friday 9am - 4pm ***Special Hours*** Saturdays, April 7th & 14th: 10am - 1pm Monday, April 16th: 9am - 6pm Tuesday, April 17th: 9am - 7pm</p>
<p><input type="checkbox"/> Check here if part-year resident of the borough. Municipality moved From/To: _____</p> <p>Moved in: ___/___/___ Moved out: ___/___/___ _____</p>	

Name: _____

Address: _____

City/State/Zip: _____

It is now mandatory that your employer withhold your 1% earned income tax. If you have not already done so please provide the Canonsburg residency code (630601) to your employer as soon as possible.

SOC-SEC-NUM: _____

1. Gross Wages, Salaries, Earnings (W-2 Box 16) 1. _____
2. Subtract: Unreimbursed Employee Expenses -2. _____
3. Net Profits from Business (Check here if from S corp.) 3. _____
4. TOTAL EARNED INCOME (See instructions on reverse) 4. _____
5. TOTAL 2011 EARNED INCOME TAX DUE
Multiply amount on line 4 by .01 (1%) 5. _____
6. Taxes Withheld by Employer(s) 6. _____ (Box 19 of your W-2)
*****Do not take any credit for taxes withheld to Pittsburgh or municipalities outside of Pennsylvania see instructions on reverse*****
7. Total 2011 quarterly payments 7. _____
8. TOTAL CREDITS (Add lines 6 & 7) -8. _____
- 9. NET TAX DUE (Subtract Line 8 from Line 5)**
PAYMENT DUE BY APRIL 17, 2012 9. _____
No payment due if \$2.00 or less
10. REFUND DUE (If Line 8 is greater than Line 5) 10. _____
No Refunds or Credits for amounts of \$2.00 or less

I, THE ABOVE NAMED, DECLARE THAT THE INFORMATION HEREON IS CORRECT, TRUE AND COMPLETE.

TAXPAYER SIGNATURE: _____ DATE: _____

WHO MUST FILE? You must file this return if you had earnings from wages, salaries, net profits, or other compensation and you are or have been a resident of the borough sometime during 2011 regardless of where compensation was earned. Below are some examples of taxable and non-taxable income. You must also file this return even if your tax liability has been paid in full by withholdings or quarterly payments. Joint filing is not permitted. This return is for earnings period January 1 thru December 31, 2011.

TAXABLE

Bonuses
 Commissions
 Estates
 Farm Income
 Fees
 Fellowships
 Grants
 Incentive Pay
 Jury Duty
 Military (Reserve)
 Active Military - *on earnings while serving within Pennsylvania*

National Guard
 Net Profits
 Royalties
 Salaries
 Stipends
 Stock Options
 Tips
 Trusts
 Wages

NON-TAXABLE

Capital Gains
 Death Benefits
 Dividends
 Gifts
 Interest
 Lottery Winnings
 Pensions
 Active Military-*only while serving outside of Pennsylvania*

Retirement
 S Corp.
 Social Security
 Unemployment
 Welfare
 W.I.C.
 Workmen's Comp.

PENALTIES AND INTEREST: Any taxes that remain unpaid after they become due shall bear interest penalties and interest at the rate of 1% (.5% penalties and .5% interest) per month until the total tax, penalties and interest have been paid.

If you would like receipts please enclose a self-addressed stamped envelope.

A \$30.00 service charge will be assessed on any returned checks.

Please feel free to call me with any questions you may have at (724) 745-5310.

Line 1: Enter earnings from wages, salaries, etc. Please use the amount in the state wages box 16. You must attach copy of W-2 or other proof of income document.

Line 2: Enter the amount of allowable unreimbursed employee business expenses here. Please attach copy of PA schedule UE. If you have no UE expenses enter zero.

Line 3: Enter net profits from business or profession. Attach copies of PA schedules C, E, F, K, etc. or other documents to support your net income or loss. Net losses may not be deducted from income of another business. They may be deducted from compensation received from an employer. S Corp profits are not taxed; S corp losses are not deductible but you must still declare them, do not include them in the total on line 4.

Line 4: Subtract line 2 from line 1 then add line 3. If line 3 is a net loss then subtract line 3. If your total is zero or less; enter zero on line 4.

Line 5: Calculate your total tax due. Multiply the amount on line 4 by .01 (1%) This is your 2010 earned income tax liability. If line 4 is zero or less; enter zero on line 5.

Line 6: Enter the amount of withholdings from box 19 (local income tax) of your W-2(s). **DO NOT enter any taxes withheld to municipalities located OUTSIDE of Pennsylvania; DO NOT enter local taxes withheld to the City of Pittsburgh.** You must file for a refund from Pittsburgh directly, you may contact their office at **(412) 255-8821**.

Line 7: Enter the total amount of quarterly payments you made and/or credits for tax year 2011.

Line 8: Add lines 6 and 7. Enter total on line 8.

Line 9: Subtract line 8 from line 5. Enter difference here, If difference is \$2.00 or less enter zero. Please remit payment by April 17, 2012; postmark is acceptable. Please make checks payable to: **R.A. Maceiko, T.C.**

Line 10: If Line 8 is greater than Line 5 enter difference on Line 10. You may have this amount refunded to you or you may have it donated to help support one of the organizations listed on front. Enter the corresponding code on line 11. There will be no refunds for amounts of \$2.00 or less.