

Canonsburg Borough Council Agenda Meeting

Monday, June 6, 2022

6:30 PM

CALL TO ORDER:

The meeting was called to order by Mr. Chandler at 6:30 pm.

Moment of Silence called by Mr. Chandler.

Pledge of Allegiance

Roll Call:

Mr. Eric Chandler, President - Present

Mr. John Severine - Present

Mrs. Tina Bails - Present

Mr. Edward P. Yorke - Present

Mr. Richard Russo - Present

Mr. Harold Bowman - Present

Mr. Richard Bell - Absent

Others Present: Borough Manager Denise Lesnock, Mayor David Rhome, Solicitor Joseph Dalfonso, Public Works Director Tom Lawrence, Police Chief Alex Coghill, Code and Zoning Enforcement Officer Melissa Graff, Engineer, Jeff Marcink

GUESTS:

PUBLIC COMMENTS:

- Christina Hollandsworth, Pool Manager, 344 Park Dr.
 - o Cameron Jones
 - Troop 1305 G, girls group out of Chartiers Valley Church
 - Working toward Eagle Scout Project
 - Presented her project of installing changing stalls in the men's rooms to Canonsburg Council
 - Fundraising through Scouts BSA
 - Supplies will be bought by troop fundraising

- As soon as Canonsburg Council approves this, she can move to her troop committee, then it can get approved by Laurel Highlands Council
- Austin Strinisha, 237 Meadowview Dr., North Strabane, and Brent Arreola, 105 E. McNutt St., Houston
 - New owners of McGrogan's/Big Fellas
 - Proposing a community concert
 - Community Concert on July 1, 2022, from 5PM to 11PM
 - Block off half of the parking lot for outside seating and the band will be located outside in the parking lot
 - Port a John's will be available for the concert as well as the parade but will be locked after the concert until the day of the parade.
 - Constables and security guards will be at the event
 - Volunteers helping to set up and tear down
 - Donation table or 50/50 to donate to a cause of the Borough's choosing
 - Looking to sell t-shirts with their logo on them
 - Donate profits to a charitable event
 - Percentage of the beer sales will be donated back to the Borough.
 - Have an existing permit from the LCE/LCB, approving the outside sale(s) of beer
 - Businesses where they would like to close the parking lot off, will be closed during the time of the event

PRESIDENT'S COMMENTS:

- 3 projects going on
- Great to see 3 (three) officers promoted to Sergeant
- A lot of activity going on in the Borough

MAYOR'S REPORT:

Mayor Rhome reported on the following:

- Swearing in ceremony for Sgt. Cancilla, Sgt. Cole, and Sgt. Cornell

- First time for ceremonial celebration for officer's
 - Will do this type of ceremony in the future
- Monthly Report from the Police Department
- Parking Report
- Completed the Click it or Ticket Program
 - Program for compliance of seat belts
 - Seat Belt Law
- Exercise Station(s) in Town Park
- Tactical Response for an Active Shooter Training
 - South Central Elementary School
 - June 22, 2022
 - 9AM to 12PM
 - All hands by the department

ENGINEER'S REPORT:

Jeff Marcink reported on the following:

- 2021 Road Project (Independent Enterprises Paving Work)
 - All work completed
 - Close-out documents have been executed
- Lou Bell Dr. Parking Lot
 - Held pre-construction meeting May 27, at the borough building
 - Official notice to proceed was issued at the meeting
 - Contractor's working on submittals and anticipate starting construction mid-July (after the 4th)
- Public Works facilities upgrades
 - Pre-construction meeting held June 2, at the public works facility
 - Official notice to proceed was issued at the meeting
 - Contractor's working on submittals and project scheduling.
 - Proposed start date is June 15th, and the general contractor anticipates about 4 and ½ months of construction
- Park Trails and Pool House Project

- Contractor submitted change order request No. 1 that includes the time extension and some additional paving and drainage structures as requested by the borough
- Originally they were going to move forward with the pool house building work (will be removing the wall on the side of the pool house structure), but due to the pool season opening, some of the delays in getting construction materials on site, we did request they hold that work until the pool is closed for the season just to make sure there's no delays or impact to the pool season
 - They have to hold their bonds and insurance for that extended time
 - Additional drainage they were working on and taking care of some of the wet spots
 - Change order request includes that little bit of extra stone, some additional piping, and we extended part of the existing parking lot trail by the basketball courts
- Sanitary Sewer Repair Projects
 - Nearing completion on the CCTV review for the E. College and Giffin Ave. sewer repairs
 - Working with the Borough and HMT since they have the redevelopment authority contract, we are getting ready to finalize those plans and specs and get that contract advertised
- Sanitary Sewer Metering Project
 - Built a model using the data collected
 - The manhole in question is surcharging
 - Proposing to upsize sewers along Jefferson Ave, from Pike St. to the railroad tracks and there is a section along the railroad tracks they are proposing to upsize as well
 - Currently working to prepare a cost estimate for the work
 - Looking to find the actual easement for the railroad pipe that is currently installed
- Ballfield Light Project
 - Merit has been finalizing their work, believes everything is complete
 - Submitted Change Order Request No.1

- Cavašina Dr.
 - Working to schedule surveying
 - Being put on hold while other projects are being worked on
 - Survey not scheduled but will get this back on the books when ready
- Little Joe's Market
 - Conservation did follow up stating the work is not completed
 - Provided a report to the property owner identifying the required repairs
 - An additional follow up report will be submitted monthly
- Grant Projects
 - DCED Multimodal Street Scape
 - Working on this grant, it is due at the end of July
 - DCED Greenways, Trails, and Recreation
 - Grant was submitted
 - Floodway Control Project
 - Grant was submitted

SOLICITOR'S REPORT:

Joe Dalfonso reported on the following:

- Parking Ordinance
 - Changed to 6AM to 6 PM
 - Currently states Monday – Saturday
 - Clause in ordinance where council can set time and cost by resolution
 - Change was made mainly to parking lots because called for parking meters
- Code Committee Meeting
 - Draft of an RV Parking Ordinance
 - Research further to see where they can be parked and where they shouldn't be parked
 - Will discuss at the next code committee meeting in a few weeks
- Little Joe's Market and Creek Flooding
 - Jeff from KLH touched on this
 - Addresses of owner's are correct

- Planning Commission Meeting last Thursday
 - o Conditional Use Hearing
 - Held in front of council, at 6:00 PM, next Monday
 - For Linda's Bakery to have take-out food service
 - o Land Development and Minor Subdivision Application
 - o On agenda for next Monday

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT:

Lisa Scarmazzi reported on the following:

- Façade Program
 - o 2 new businesses would like to apply
- In Canon Mac Magazine
 - o Out June 26
 - o Good articles
- Community Newsletter
 - o Good response
 - o Over 200 people signed up
 - o Will be starting mid-June
- Working with 3 possible new businesses
- 2 retail stores in the bottom of the old bookstore
 - o Finalizing leases
- New Floral Shop
 - o Ribbon cutting on July 2
- New Tenant
 - o Cavasina Dr. Strip Mall
- New Coffee Shop – Fresh Start Cafe
 - o Located next to City Mission
 - Looking to open in September
- Washington County Redevelopment Authority
 - o Meeting with Bob Griffin
 - o Discussion of the restaurant façade grant

- Senior Pavilion
 - o Located in front of the Senior Center
 - o Looking at starting the 3rd week of July
- Alley Way Saturdays
 - o First one is June 25th
 - o As soon as finalized, advertising will begin
- Welcome to Canonsburg
 - o New entrance signs
 - o Completed

BOROUGH MANAGER'S REPORT:

Denise Lesnock reported on the following:

- Working on getting Town Park Pool up and running
 - o A lot of orders for supplies
- Working on locating muralists
 - o Town Park Pool 100th Anniversary
- Community Clean Up
 - o Ready for mass mailing
- 2021 Audit
 - o Finished with information needed
- Worked with Jeff and Grant Writers for the 3 (three) grants
 - o Greenway Trails
 - o Cops Fast Grant
 - o McBurney Flood Mitigation Grant
- Contacting the Facilities Committee
 - o Moving offices around in the Borough Building

COMMITTEE REPORTS:

- Administration and Finance (Mrs. Bails and Mr. Russo)
 - o Report will be provided June 13, 2022

- Code (Mr. Bell and Mr. Severine)
 - No report
- Public Works (Mr. Bowman)
 - Report included in packet
- Public Safety (Mr. Bowman)
 - No report
- Facilities (Mr. Bell and Mr. Yorke)
 - Storage for archives is in walking distance
 - Windows have been covered
 - Control humidity so information does not get damaged
 - Convenient for retrieving the information
- Parks and Recreation (Mrs. Bails)
 - Board Meeting held this past Thursday
 - Megan Ufrante
 - Addressed board regarding new signage
 - Dave from the girls' softball association
 - Had light-up night this past Saturday
 - Cornhole Area (located by Yoni Pavilion)
 - 2-3 week delay due to weather
 - Pool House
 - Windows will be completed during summer
 - Pathways will also be completed during summer
 - Wall put on hold until September
 - Pool is off and running
 - Over 700 people on Memorial Day
 - Waterfall
 - In the works
 - Receiving money from the water company
 - Hoping to have completed after the pathways is completed

- Concession Stand
 - Up and running
 - Serving hot food again
 - Had to replace some of the equipment
 - New manager and assistant manager
- Friends of the Park
 - Working on a grant for new water fountains
- Fitness Equipment
 - Will be dedicated on June 25th
 - Ribbon cutting will be advertised
- Redevelopment (Mr. Chandler and Mr. Russo)
 - Meeting this Thursday
 - No other report
- Sewer Authority (Mr. Chandler and Mr. Yorke)
 - Supposed to have a meeting with Allison to tour the place
 - June 29, 2022, next Sewer Authority meeting
 - Mr. Yorke will get report

POSSIBLE VOTING ITEMS FOR NEXT WEEK:

1. Approve May 9, 2022, meeting minutes of Canonsburg Borough Council.
2. Approve all bills presented on the warrant lists.
3. Approve Ordinance #1365 (making Jefferson Ave. one-way going from Pike Street to College St and Lou Bell Dr. one-way from N. Central Ave. to Greenside Ave.
4. Approve WG Land Company's change order request No. 1 in the increase amount of \$14,773.00 on Contract 2021-06.
5. Approve WG Land Company's pay request No. 1 in the amount of \$92,300.42 for work completed to date on Contract 2021-06.
6. Approve Merit Electrical Group change order request No. 1 in the increase amount of \$4,208.29 on Contract 2021-05.
7. Approve conditional use application of Linda Karchella for Linda's Hometown Bakery located at 148 W. Pike St. to allow a takeout/fast food restaurant based on the

recommendation of the Planning Commission.

8. Approve minor subdivision (lot line revision) located between 9 ½ and 21 E. Pitt St. (Bryan Galloway and AJL Family Trust) contingent upon KLH Engineering recommendations and based on the recommendations of the Planning Commission.
9. Approve final Land Development Plan for the Katsevich Apartments to be located at 302 Barr St. based on the recommendations of the Planning Commission.
10. Approve Cameron Jones Eagle Scout Project at the pool house which is a changing station in the men's room.
11. Approve Big Fella's Pizza, Deli, and Wing Company and McGrogan's Tap Room request to have a community concert event in the parking lot, blocking off half of the parking lot on 7/1, from 5-11 PM.
12. Approve extending free weekend parking for 4 (four) more weeks, June 18 thru July 10.
13. Approve advertising an amended parking ordinance.

UNFINISHED BUSINESS:

1. Falconi Field Lease
2. Bid specs for the Chartiers Flood Control Project
3. Community Wide Clean Up in June
4. Parking agreement for leased lot on Murdock St.

NEW BUSINESS:

1. Move July's agenda meeting from 7/4 to 7/5 due to the holiday
2. Flowbird Agreement
3. KLH seeking estimates on Peach and Ash Alley
4. Committee for Police Negotiations
5. 100th Anniversary of Town Park Pool (July 20-23, 2023)
6. Road collapse on McCoy Way

EXECUTIVE SESSION:

ADJOURNMENT:

Motion by Mr. Yorke to adjourn the meeting at 8:25 PM. Seconded by Mrs. Bails.
All in favor.

Meeting adjourned at 8:25 PM.

Submitted by:

Melissa Graff