

Canonsburg Borough Council Voting Meeting

Monday, January 8, 2024

6:30 PM

CALL TO ORDER:

The meeting was called to order by Mr. Russo at 6:30 pm.

Moment of Silence called by Mr. Russo.

Pledge of Allegiance

Roll Call:

Ms. Diane Richie - Present

Mr. Edward P. Yorke, Vice President - Present

Mr. John Severine - Present

Mr. Eric Chandler - Present

Mr. Richard Bell - Present

Mr. Eric Miller - Present

Mr. Richard Bell, President - Present

Others Present: Borough Manager Denise Lesnock, Mayor David Rhome, Solicitor Joseph Dalfonso, Public Works Director Tom Lawrence, Police Chief Alex Coghill

Absent: Engineer, Jeff Marcink.

GUESTS:

PUBLIC COMMENTS:

- Christina Hollandsworth, 344 Park Drive – So, Happy New Year. Congratulations on your new positions and your returning positions. I do sincerely want to thank council for all of the support and consideration that they have given the pool over the last several years, almost one hundred (100) but not quite. Um, but thank you. I truly do appreciate what an asset the pool is to the community. Safe, clean, organized, family-friendly, and fun are all words that have been used repeatedly through letters of recommendation, through google reviews, and through feedback that we have gotten through the pool to describe whole the atmosphere from the last two (2) summers, under my leadership.

Words to describe my staff and me include; attentive, kind, firm, respectful, and well-trained. I have made multiple safety implementations, I have advocated for replacing the expired drain covers, aging toilet seats, and the deteriorating changing stalls in the women's restroom. Again, I thank you for taking care of all of that. I also repainted the slippery yellow line around the pool that people had been slipping on for years. I made sure they got the sand on that so it wasn't slippery. I implemented swim tests for the Camp Splash kids so that counselors, staff, and everybody in the area would know novice swimmers so they wouldn't be posted in the deep end, and the kids also had a better understanding of their perimeters. I designed/developed a nursing area in the back of the women's restroom, and I also developed a true enjoyment of power washing. I power washed the concrete, I power washed the concession area, the diving boards, and pretty much once it started looking dirty or dingy the slides and underneath the slides I would always get the power washer out to make it look better. I cleaned out and organized the party room, and also Camp Splash's room. We also updated the bathroom and cleaning facility standards, and we even worked with a local scout to install changing tables in the men's restroom as there have clearly been different generational standards. If you've been to the pool, you noticed some interesting signs in the men's room, not something we wanted to put up, but sometimes life necessitates it. Under my leadership, I have been a positive role model for the community as you can see from the letters of recommendation. I've led by example, and I have met the needs of the community. My background in working with children, teens, and young adults has allowed me to establish positive relationships so in instances of behavioral issues we were able to remediate the behavior instead of kicking kids out to move to another, less supervised part of town. We were also able to stop bullying on multiple occasions because of those relationships. I have a positive and solid working relationship with the mayor and the police chief, the police department, and EMS. At the end of the day, please know I have always made my decisions based on my training, experience, current regulations, and recommendations. My priority has always been ensuring that the pool is a safe, welcoming, and family-friendly environment for all who come through the gates. I know you all have your hands full. The borough will be in transition with council, other personnel changes on the borough, Camp Splash, and the concession stand. Please just allow me the opportunity to

provide consistency and continue to impact in a positive and productive manner the borough, the community, the staff, and the pool itself. Thank you for your time and consideration.

- Dennis Smiddle, 631 Highland Ave – I just noticed the agenda for today’s meeting a few days ago and I see that there’s an open position on the Parks and Recreation Board, and an open position on the Planning Commission. I would like for myself to be considered for the Parks and Recreation Board primarily, or also the Planning Commission. I am a retired thirty-five (35) year employee of the Commonwealth of Pennsylvania. I have a non-profit and I could tell you about my non-profit because it’s all in the name. The name is FANS for HELP. FANS is an acronym because it stands for Fitness Arts Nature Science, Fun Accessible Nurturing and Safe, everything that learning and play is about. Help is also an acronym for Health Environment Learning and Play, everything that we should be concerned about for children. On the back of my business cards (passed around to council) is my qualifications. I am the executive director and founder of FANS for HELP, non-profit. I’m a retired childcare inspector for twenty (20) years, former certified playground inspector for six (6) years, expert witness for Play Safety, Pennsylvania School Safety and Security Assessor. I also design raised bed gardens to connect children with nature and growing healthy food, and they can also serve as safety barriers. I am also a Pennsylvania representative for radioactive and radon reduction, so I don’t know how the process goes for being selected for the parks and rec board, but I would like to be considered.

PRESIDENT’S COMMENTS:

Mr. Russo thanked Mr. Chandler for an excellent two (2) years of leadership, Mr. Bell sat as vice-president, so a couple good years of leadership there. The borough has come a long way over the last several years, so would like to continue this effort and continue moving in a positive direction. Mr. Russo went on to thank Denise, Borough Manager for the vehicle list as well as the Borough Fee Schedule. Mr. Russo also discussed the different Canonsburg money funds.

MAYOR'S COMMENTS:

Mayor Rhome reported that the civil service report is included in council's packets and a meeting is coming up in a week or so. He also reported that over five thousand (5,000) miles was patrolled throughout the borough in December, sixty-one (61) trips to the magistrate, and six (6) trips to the county court, with five hundred twenty-eight (528) emergency 911 calls. The mayor went on to report that for the most part it has been a pretty nice winter within the department, especially during the holiday season and he is hoping it continues this way for the rest of the year.

VOTING ITEMS:

1. Motion to approve the December 11, 2023, meeting minutes of Canonsburg Borough Council.

Mr. Chandler made a motion to approve the December 11, 2023, meeting minutes of Canonsburg Borough Council. Seconded by Mr. Severine.

No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

2. Motion to approve all bills presented on the warrant lists.

Mr. Severine made a motion to approve paying all bills presented on the warrant lists.

Seconded by Mr. Yorke.

No questions on the motion.

Roll Call:

Mr. Bell - Yes

Ms. Richie - Yes

Mr. Chandler - Yes

Mr. Miller - Yes

Mr. Yorke - Yes

Mr. Severine - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

3. Motion to approve Resolution #01-2024 (Amending the Borough's schedule of fees for street opening and excavation).

Mr. Severine made a motion to approve Resolution #01-2024 (Amending the Borough's schedule of fees for street opening and excavation). Seconded by Ms. Richie.

No questions on the motion.

Roll Call:

Mr. Chandler - Yes

Mr. Severine - Yes

Mr. Bell - Yes

Mr. Yorke - Yes

Ms. Richie - Yes

Mr. Miller - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

4. Motion to approve Resolution #02-2024 (Right to reduce or eliminate uniform pension participants contributions below mandated 5% of compensation).

Mr. Chandler made a motion to approve Resolution #02-2024 (Right to reduce or eliminate uniform pension participants contributions below mandated 5% of compensation). Seconded by Mr. Miller.

No questions on the motion.

Roll Call:

Mr. Severine - Yes

Mr. Yorke - Yes

Mr. Miller - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

Ms. Richie - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

5. Motion to approve Resolution #03-2024 (Right to reduce or eliminate non-uniform pension participants contributions below mandated 5% of compensation).

Mr. Yorke made a motion to approve Resolution #03-2024 (Right to reduce or eliminate non-uniform pension participants contributions below mandated 5% of compensation). Seconded by Mr. Bell.

No questions on the motion.

Roll Call:

Mr. Miller - Yes

Mr. Severine - Yes

Mr. Bell - Yes

Mr. Yorke - Yes

Mr. Chandler - Yes

Ms. Richie - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

6. Motion to approve the application by Chad and Ashley Surich who are requesting a lot consolidation for parcel number 090-007-00-02-0014-00 (713 Franklin Ave.) and parcel number 090-007-00-02-0015-00 (Vacant Lot), for the purpose of building an addition based on the recommendation of the Planning Commission.

Mr. Severine made a motion to approve the application by Chad and Ashley Surich who are requesting a lot consolidation for parcel number 090-007-00-02-0014-00 (713 Franklin Ave.) and parcel number 090-007-00-02-0015-00 (Vacant Lot), for the purpose of building an addition based on the recommendation of the Planning Commission. Seconded by Ms. Richie.

No questions on the motion.

Roll Call:

Mr. Severine - Yes

Mr. Bell - Yes

Ms. Richie - Yes

Mr. Yorke - Yes

Mr. Miller - Yes

Mr. Chandler - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

7. Motion to approve the Deputy Chief of Police Contract.

Mr. Yorke made a motion to approve the Deputy Chief of Police Contract. Seconded by Mr. Bell.

No questions on the motion.

Roll Call:

Mr. Bell - Yes

Mr. Miller - Yes

Ms. Richie - Yes

Mr. Chandler - Yes

Mr. Severine - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

Denise Lesnock, Borough Manager – I have a question on mine. I just got a copy of mine this afternoon.

Mr. Russo – Ok

Denise Lesnock, Borough Manager – Um

Mr. Russo – Do you want to table it, or do you want to have an executive session?

Denise Lesnock, Borough Manager – Which is easier?

Mr. Russo – I think they're both kind of easy

Denise Lesnock, Borough Manager – Can I have a real quick executive session? It's just verbiage that's all

Mr. Russo – Yeah. I think John wanted to do an executive session

Mr. Severine – Yeah

Mr. Russo – We can do one right in mid-stream if you would like. Take ten (10) minutes or so. I'm not sure if it's more of a comment versus a debate

Denise Lesnock, Borough Manager – No, it's just it's from a prior discussion that I didn't think it was conveyed right in the contract

Mr. Russo – Ok. I don't know. Guys, I apologize to the audience, if we do take ten (10) or fifteen (15) minutes, sometimes ten (10) or fifteen (15) minutes ends up being a half hour. So, if we go to an executive session when we're done it means we may come out and vote which means you may want to sit and wait for any voting items until after that. So, I would say let's do it now

Joe Dalfonso, Solicitor – You need a motion

Mr. Yorke made a motion for an executive session. Seconded by Mr. Chandler

Executive Session – 6:54 PM to 7:05 PM

8. Motion to table the Borough Manager's Contract.

Mr. Yorke made a motion to table the Borough Manager's Contract. Seconded by Ms. Richie.

No questions on the motion.

All in Favor. Motion carries.

9. Motion to reappoint Steve Lucas to the Sewer Authority for a 5-year term ending 12/31/28.

Mr. Severine made a motion to reappoint Steve Lucas to the Sewer Authority for a 5-year term ending 12/31/28. Seconded by Ms. Richie.

No questions on the motion.

Roll Call:

Mr. Miller - Yes

Ms. Ritchie - Yes

Mr. Yorke - Yes

Mr. Severine - Yes

Mr. Chandler - Yes

Mr. Bell - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

10. Motion to reappoint Tim Bilsky to the Planning Commission for a 3-year term ending 12/31/26.

Mr. Chandler made a motion to reappoint Tim Bilsky to the Planning Commission for a 3-year term ending 12/31/26. Seconded by Mr. Severine.

No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

11. Motion to reappoint Steve Lucas to the Parks and Recreation Board for a 4-year term ending 12/31/27.

Mr. Yorke made a motion to reappoint Steve Lucas to the Parks and Recreation Board for a 4-year term ending 12/31/27. Seconded by Mr. Severine.

Mr. Russo – I've got a question. So, a gentleman in the audience has shown some interest. I guess in general, were these made aware to anybody? I know the sewer authority must have been because Tim responded. So, did Mr. Smiddle have the opportunity to submit something?

Denise Lesnock, Borough Manager – There is yet another open seat even after these two (2) reappointments

Mr. Russo – Ok

Denise Lesnock, Borough Manager – And that is the lady that will be turning in her resignation

Mr. Russo – Cindy?

Denise Lesnock, Borough Manager – Mhm

Mr. Russo – Ok. So, Mr. Smiddle you want to submit a letter of interest you can do that. There will be another seat coming up probably late spring/early spring. You ok with that?

Mr. Smiddle – Yeah. As soon as there is an opening I would like to be considered

Mr. Russo – Ok. So, number 11, we had a motion, and we have a second. Any questions?
No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

12. Motion to reappoint Lou Gadani to the Parks and Recreation Board for a 3-year term ending 12/31/26.

Mr. Bell made a motion to reappoint Lou Gadani to the Parks and Recreation Board for a 3-year term ending 12/31/26. Seconded by Mr. Yorke

No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries

13. Motion to appoint Dorothy A. Milovac to the Frank Sarris Library Board of Trustees as the Canonsburg Representative.

Mr. Yorke made a motion to appoint Dorothy A. Milovac to the Frank Sarris Library Board of Trustees as the Canonsburg Representative. Seconded by Ms. Richie.

No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries

Mr. Chandler – Before you go any further, this is from the one before. Is there qualifications for parks and rec as well as planning commission? Are there any requirements to be on those boards?

Mr. Russo – The only one that I can think of that maybe was one in the past I mean we kind of roll through these things because getting volunteers is kind of difficult, uh Denise is residency still part of it?

Denise Lesnock, Borough Manager – Yes

Mr. Chandler – Just residency of Canonsburg

Denise Lesnock, Borough Manager – Yes

Mr. Russo – Is that it?

Denise Lesnock, Borough Manager – That's all I am aware of

14. Motion to approve a handicap parking space to be located at or near 431 Chartiers Avenue.

Mr. Severine made a motion to approve a handicap parking space to be located at or near 431 Chartiers Avenue. Seconded by Mr. Miller.

Ms. Richie – I just has a quick question. Did they present all of the doctor's information about this? Like the reason, oh Dave gets it, ok

Mayor Rhome – Thanks for bringing it up. So, my suggestion and I even told the resident of 431, we have it on the table, and council in that ward usually says yay or nay with the support of everybody else, I'm recommending a six (6) month handicap in front of her house to make sure this thing is going to work, after looking at the amount of traffic and everything. She is ok with that, and she had met all the criteria that needed to be met

Ms. Richie – Ok. Perfect

Mr. Russo – So, do we need to change that to reflect that it's just for six (6) months? I mean normally they go year to year

Mayor Rhome – Yeah they do

Mr. Russo – So, we probably need to change that to be a handicapped parking space for just six (6) months

Mr. Severine – We are going to have to come back to it I just want to let you know and re-do it again

Mr. Russo – Can we just adjust that motion?

Joe Dalfonso, Solicitor – You'll need a motion and a second to amend it

Mr. Russo – Ok, so we need a motion to amend it to include a maximum of six (6) months.

Mr. Yorke – Motion

Mr. Severine – Question. Do I have to rescind the motion I did?

Joe Dalfonso, Solicitor – No, it's just an amended motion

Mr. Russo – So, Ed has made the amended motion. Do I have a second?

Mr. Severine - Second

No questions on the motion.

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries

15. Motion to approve Resolution #04-2024 (Fee Schedule).

Mr. Chandler made a motion to approve the Deputy Chief of Police Contract. Seconded by Mr. Yorke.

Mr. Russo – So, I got one and I know Dave has one about cell towers. So, mine is about the second (2nd) page, and Missy maybe you can comment on this. So, these new dumpster, recycling bins, Waste Management, Home Depot, or Lowe's bagsters I guess they are called, seem to be popping up everywhere. I don't know why they don't get picked up and it might be a Home Depot, Lowe's, Waste Management issue, but the five (5) days they don't get picked up, well after five (5) days, it's two hundred (200) dollars per day, so, if that resident says I called Home Depot and they haven't picked it up, how do we defend the \$200.00 fine?

Melissa Graff, Code and Zoning Officer – Typically, I would handle it just like any other citation and once it gets picked up then the citation would be withdrawn

Mr. Russo – Once it gets picked up

Melissa Graff, Code and Zoning Officer – Mhm

Mr. Russo – I mean but, ok I'm just trying to get some clarification because of the one you

and I are working on, and it's been sitting there for none (9) months.

Melissa Graff, Code and Zoning Officer – Right. And I also haven't had a response to that particular citation, so until I get a response, all I can continue to do is sit them for it

Mr. Russo – Yeah, so we have one citation so we can start issuing them until they cry uncle, right

Melissa Graff, Code and Zoning Officer – Correct

Mr. Russo - Which we need to do and get them in front of the magistrate, get them in front of the judge, get them in front of everybody we can get them in front of. I guess my point is it seems like a perfectly legitimate excuse for someone to say, and maybe it's on them to get it out of there in five (5) days

Melissa Graff, Code and Zoning Officer – Yeah, because I am going to be honest, there was never any instruction or policy per say given to me with regard if that ever were to occur, if a bagster sat there for longer than five (5) days

Mr. Russo – Ok. So, you guys know what I am talking about when I talk about these bagsters. They're easy and I understand the need for them, but end up just sitting in yards

Melissa Graff, Code and Zoning Officer – Right, so I've just been treating them as trash/sanitation for international property maintenance because it hasn't been cleaned up. So, the citation that I've issued is considerably more than \$200.00 a day

Mr. Russo – Alright. Thank you. Dave, you wanted to talk about cell towers

Mayor Rhome – It doesn't have to happen this year, just a think tank for next year for the fee schedule and maybe Joe is aware of a lot of it. When you get into cell towers, it's one hundred (100) dollars per unit, per tower, per year, so when you get up on high rises, you look at the antennas that are sitting up there, one antenna can take care of multiple different channels. My point is, I think we need to relook at this, do some more homework, and one hundred (100) dollars is extremely cheap for the amount of revenue by those carriers. I'm not picking on any

such one, but there is an awful lot of energy being drilled on those high rises. Something to consider, I don't know Joe if you know anything about it at all.

Mr. Severine – I'm going to jump in because I was the one that brought this up years ago. So, when I looked into it, it had to be at least six, seven years ago, there was a tower and when I looked into it, there was a tower and when I checked on it, it got connected to it, so it would be the units connected to the tower, and they charged one hundred (100) dollars for each unit on that tower.

Joe Dalfonso, Solicitor – Who did?

Mr. Severine – We do

Joe Dalfonso, Solicitor – Who did?

Mr. Severine – We do. That's what that is

Joe Dalfonso, Solicitor – It says per

Mr. Severine – One hundred (100) dollars per unit per tower, so that's a tower that sits up like Dave is talking about and we charge because I checked in other areas and that's what they do. Now, we could up the price, I mean we got the fee but that's how they charge it. On the tower, you could have AT&T, Verizon, multiple different companies

Joe Dalfonso, Solicitor – Right

Mayor Rhome – One antenna sticking up, Mr. Joe can represent a whole lot of channels

Joe Dalfonso, Solicitor – Mhm

Mayor Rhome – That used to be the way in the past, I'm just saying we need to modernize our fee schedule

Joe Dalfonso, Solicitor – We'll have to look if it's possible. A lot of this is preempted by the Communications Act, I believe, federal law. I would just want to take a look to see what you

can and can't do with those

Mr. Russo – If we find out that we should be doing something different, we can always amend this fee schedule

Joe Dalfonso, Solicitor – Correct

Mr. Bell – Can I mention to that if it's on a public building or a state building or whatever that is, do we have the same authorization there?

Joe Dalfonso, Solicitor – Do you have one that's specific on a public building?

Mr. Bell – Well, somebody is saying about the high rise. I don't know. What I'm saying is if a county, and I'm not picking on the county, but a lot of them don't pay taxes on their property so they're already sitting there in the borough of Canonsburg, and they're not paying taxes, so if they can put a tower on top and make five thousand (5,000) dollars a month and we aren't allowed to do anything about that. That's all I'm saying do we have the right to take any entity that has a non-taxable system, can we use that on

Mr. Russo – I think this fee is for all buildings, right?

Mr. Severine – All buildings

Mr. Russo – Private and/or public. I would assume the county

Mr. Bell – Just something that we need to look at

Mr. Russo – Do they pay? The high-rise

Melissa Graff, Code and Zoning Officer – I've never received a payment for that

Joe Dalfonso, Solicitor – Has anyone ever paid?

Melissa Graff, Code and Zoning Officer – I've never received a payment for anything

Mr. Russo – So, who enforces cell tower fees? Do we have a cell tower fee enforcer?

Melissa Graff, Code and Zoning Officer – Not me of that's what you're asking

Mr. Russo – So it's all well and good that we have it, but we don't use it

Melissa Graff, Code and Zoning Officer – I never have, no

Mr. Russo – It's interesting because they may be everywhere, I don't know. I'm sure that's not the only building in town that has them, but maybe it is I don't know. We'll talk about it in the code meeting. Joe, we'll talk about it a little bit and maybe we can zero in on how to fix it, or at least to start enforcing it. Any other questions?

Roll Call:

Mr. Chandler - Yes

Mr. Miller - Yes

Ms. Richie - Yes

Mr. Severine - Yes

Mr. Yorke – Out of the Room

Mr. Bell - Yes

Mr. Russo - Yes

6 Yes. 0 No. 1 Absent. Motion Carries.

16. Motion to approve a 20-year lease with Canon Mac Youth Baseball Association for the Falconi Fields.

Mr. Chandler made a motion to approve a 20-year lease with Canon Mac Youth Baseball Association for the Falconi Fields. Seconded by Mr. Miller.

Ms. Richie – I have a question.

Mr. Russo – Ok

Ms. Richie - I thought we talked about last month we were going to make it a ten (10) year or

fifteen (15) year lease. Did we contact the baseball association about that?

Mr. Russo – Yes. I think that Denise did talk to them. They had come in at forty (40), we talked about ten (10) and so just to kind of move it along I told Denise to put it in there as twenty (20).

Ms. Richie – Ok

Joe Dalfonso, Solicitor – That's fair to because the lease that they had that was signed off on was never voted on by council, lasted until 2043, from 2015, so it's kind of the same term except this time you guys are going to vote on it

Mr. Russo – Yeah, my intent was to just get it to a voting position because it's been on here for a while, so we can vote at twenty (20) years which is somewhat of a compromise, or we can vote for something less or something more whatever you guys want to do

Denise Lesnock, Borough Manager – They did suggest a twenty to twenty-five (20 to 25) year lease

Mr. Yorke – It would have been nice if we got an email verifying because ya know this is like a hit or miss. I thought we were talking about fifteen (15) to be quite honest with you, and I remember fifteen (15) being discussed. If something in the future like this happens, it wouldn't take much to let everybody know through an email or something to that effect.

Ms. Richie – I agree

Mr. Russo – Well, we did ask Denise to look into it and find out why they asked for forty (40) it think was their request initially, and she did that and she came back with they wanted twenty (20) or twenty-five (25) so I again to kind of just move it along said, "let's try twenty (20) and see what council thinks". So, we can continue to talk about it. We asked Denise to look into it and she did. We have a motion

Melissa Graff, Code and Zoning Officer – And a second

Mr. Russo – And a second. Do we have a motion to table?

Roll Call:

Mr. Miller - Yes

Ms. Richie - Yes

Mr. Bell - Yes

Mr. Chandler - Yes

Mr. Severine - Yes

Mr. Yorke - Yes

Mr. Russo - Yes

7 Yes, 0 No, 0 Absent. All in Favor. Motion carries.

UNFINISHED BUSINESS:

1. Ordinance #1379 (street opening amendment).
2. Sale of land in Cecil Township.
3. Open position on the Parks and Recreation Board.
4. Open position on the Planning Commission.
5. Budget Workshop (January 22, 2024, at 6:30 PM)
6. Grant Funding

NEW BUSINESS:

1. Borough Managers Position

EXECUTIVE SESSION:

Personnel

ADJOURNMENT:

Motion by Mr. Chandler to adjourn the meeting at 7:39 PM. Seconded by Mr. Yorke.

All in favor.

Meeting adjourned at 7:39 PM.

Submitted by:

Melissa Graff